

September 13, 2018 Airport Commission Meeting held at 7:00pm

Conducted by Dennis Hansen

*Minutes taken by Kris Glaser

- 1. Present at the Meeting:** Dennis Hansen, Kris Glaser, Jane Wollenzien, Eric Bagelmann, Mike Cherry, Tim Kangas and Jason Dolf.
Guests: Diane Foelske, Fred Krumweide and Lee Hinrichs
Absent: None
- 2. Approval of the Last Meeting Minutes:** Motion to approve the August 2018 meeting minutes by Eric Bagelmann and seconded by Kris Glaser, motion carried.
- 3. Review of Financial Reports for August 2018:** There were no bills to approve at the present time. A question was asked again about why phone bill was so high and whether it was a mistake. Mike said he would investigate it. Motion was made to approve the August 2018 Financial Report by Jane Wollenzien and seconded by Eric Bagelmann, motion carried.
- 4. Reports and Announcements:** Commission reviewed the Traffic and Fuel Report for August 2018 as presented by Jason. It was noted that there were a total of 318 take-offs and landings, 1,217 gallons of 100LL and 1,443 gallons of Jet A fuel sold in the month of August. Jason noted that the fall aerial cover crop seeding was much of the aircraft movements in August, mainly by three operators. Jason also informed the Commission that there will be 4-5 tenants leaving the hangars between September and October. Motion to approve the August 2018 Traffic and Fuel Reports by Kris Glaser and seconded by Eric Bagelmann, motion carried.
- 5. Unfinished Business:** None
- 6. New Business:** None
- 7. Tabled Items:** None
- 8. Project Status Report:**

Runway 29 Extension Project: No new information.

Runway Safety Area - Property Acquisition: City Council approved a professional services agreement for appraisal and relocation services for Schmidt property.
- 9. Group Discussion:** A complaint from a Waverly citizen regarding the aerial sprayers/seeder operating at low altitudes was brought forward to the group. The Commission will make available to the City an Airspace Summary Report that was written a few years ago which discusses the air space rules for aircraft in agriculture operations and aircraft in a landing configuration. The Commission is hopeful this report will address any concerns over airspace rules.
- 10. Adjournment:** Motion by Eric Bagelmann and seconded by Jane Wollenzien, motion carried at 7:30pm.