

March 8, 2018 Airport Commission Meeting held at 7:00pm

Conducted by Dennis Hansen

*Minutes taken by Jane Wollenzien

1. **Present at the Meeting:** Dennis Hansen, Von Blunt, Jane Wollenzien, Eric Bagelmann, Tim Kangas, Mike Cherry and Dale Guimond.

Guests: Mayor Dean Soash, Mark & Jeri Mueller and Wartburg College Student, Drew Carfrae.

Absent: Kris Glaser

2. **Approval of the Last Meeting Minutes:** Motion to approve the January 2018 meeting minutes by Von Blunt. Seconded by Jane Wollenzien. Motion carried.

3. **Review of Financial Reports for January and February 2018:** No new bills to approve. A \$2,400 Propane credit was received for Cedar Valley Aviation. The financial reports for January & February were approved and motion was made by Von Blunt, seconded by Jane Wollenzien. Motion carried.

4. **Reports and Announcements:** Commission reviewed the Traffic and Fuel Report for January and February 2018, presented by Dale Guimond. It was noted that the totals were down for both months. Fuel sales in January were 441 gallons and February was 189 gallons. Motion to approve the January & February Traffic and Fuel Reports by Dennis Hansen, seconded by Von Blunt.

5. **Unfinished Business:** None

6. **New Business:**

Award Project / Bid for Bulk Hangar Insulation Project: Modern Builders will be doing the insulation work and has a target of 3 weeks for completion.

FBO Contract: The Commission discussed a Waverly Airport & FBO survey to be sent out to approximately 500 active pilots in the surrounding counties by April 1, 2018.

Renewal of IDNR License Agreement for Air Quality Monitoring Trailer: Motion to approve by Von Blunt, seconded by Eric Bagelmann. Motion carried.

7. **Tabled Items:** None

8. **Project Status Report:**

Runway 29 Extension Project: The actual completion of this project is 2019 and will include GPS Approach.

Runway Safety Area - Property Acquisition: No new action.

Bulk Hangar – LED Lighting: Has been completed.

9. **Group Discussion:** The Commission was informed about doing some furnace repair in the building. Dale will be making contacts for the repairs to be made.

10. **Adjournment:** Meeting was adjourned at 8:00 p.m. Motion was made by Von Blunt and seconded by Eric Bagelmann.