

December 13, 2018

Minutes taken by Eric Bagelmann

1) Present - Dennis Hansen, Jane Wollenzien, Lee Hinrichs, Eric Bagelmann, Mike Cherry, Tim Kangas and Irv Swieter.

Guests - Diane Foelske, Mark Mueller, Barb Swieter and Clint Swieter

Absent - Kris Glaser

2) Approval of November Meeting Minutes - Motion to approve made by Jane Wollenzien and seconded by Eric Bagelmann. Approved.

3) Review Financial Report and Approve any Bills - Motion to approve Financial Report made by Jane Wollenzien and seconded by Dennis Hansen. Approved.

One bill was submitted for Commission approval from Ramker Construction for \$3,067.00. Invoice number 18 DEC 1002. Invoice date: 04 Dec 2018. Description, WORK AT AIRPORT PER CONTRACT \$2,827.00. EXTRA WORK ON CEILING \$240.00. Motion to approve made by Dennis Hansen, seconded by Lee Hinrichs. Approved.

4) Reports and Announcements - Traffic for November 2018 had 22 arrivals with 20 Departures. Traffic was not broken down by Type of aircraft, N Number, Purpose of flight (ie.training, business, agriculture, pleasure). Irv Swieter indicated he would report how ever the Commission wanted. It was agreed to have the traffic report broken down into Type of Aircraft, N Number and Purpose of airport use, if possible. Fuel report showed 179.3 units sold.

Irv informed the Commission that a Cessna 172 will be available for rent. Rental rate is \$119.00/hr wet (with fuel) \$159.00/hr (with fuel and Instructor). Irv also indicated the need for input from potential aircraft renters on rental aircraft and services.

5) Unfinished Business - Transition continues to go well. Irv said he plans to move full time to Waverly Airport over Christmas with nothing left in Waterloo.

6) New Business - 2019/2020 Proposed Budget was reviewed item by item by Mike Cherry. The 2019/2020 Budget included previous actual and future estimated budgets revenues and expenses. Highlights: General Fund Tax Support expected to decrease meaning airport could become self sufficient. Rental Hangar Rates have not changed since 2011/2012, it was agreed rental rates need to be addressed, but not at this time. Utilities budget is based off of previous years and could go down due to the lighting and insulation projects performed earlier this year. A GAVI Grant (General Aviation Vertical Infrastructure) from the state of Iowa will be requested to finance 70% of eligible cost for construction of an Avionics Clean Room.

Motion to approve the 2019/2020 budget was made by Eric Bagelmann seconded by Lee Hinrichs. Approved.

7) Tabled Items - None

8) Project Status Report - Runway 29 Extension: No New Information  
Runway Safety Area Property Acquisition - Schmidt Property value performed by  
Certified Appraiser and submitted to the City.

9) Group Discussion - Irv mentioned an inquiry from a gentleman asking about the  
potential to have an old/antique car show on the airport grounds. Commission liked the  
idea, but more information is needed.

10) Adjournment - Motion made by Eric Bagelmann seconded by Jane Wollenzien.  
Approved at 8:10pm