

August 10, 2017 Airport Commission Meeting held at 7:00pm

Conducted by Kris Glaser

*Minutes taken by Kris Glaser

- 1. Present at the Meeting:** Kris Glaser, Jane Wollenzien, Von Blunt, Tim Kangas, Mike Cherry, and Dale Guimond.
Guests: None
Absent: Dennis Hansen
- 2. Approval of the Last Meeting Minutes:** Motion to approve the July 2017 meeting minutes by Von Blunt and seconded by Jane Wollenzien, motion carried.
- 3. Review of Financial Reports for July 2017:** There were no bills to approve at the present time; however, Dale is still waiting on a bill for the repair to the Jet A fuel tank. Motion was made to approve the July 2017 Financial Report by Jane Wollenzien and seconded by Von Blunt, motion carried.
- 4. Reports and Announcements:** Commission reviewed the Traffic and Fuel Report for July 2017 as presented by Dale Guimond. It was noted that there were a total of 835 take offs and landings and 5481 gallons of 100LL and 210 gallons of Jet A fuel sold in the month of July. No questions or issues were noted with the report. Motion to approve the July 2017 Traffic and Fuel Report by Jane Wollenzien and seconded by Von Blunt, motion carried.
- 5. Unfinished Business:** Fly-In Breakfast (7/16/17) Attendance Statistics. It was presented by Dale that there were 855 breakfasts served, 40 airplane rides given and 23 planes that flew in for the breakfast.
- 6. New Business:** The members re-reviewed the Capital Improvement Plan (CIP) that was put together by McClure Engineering in November 2016. It was noted by Mike Cherry that no changes are needed to the plan unless the FAA or Airport Commission proposes changes. It was also noted that the last time the Master Plan was updated was in 2012 and is not planned to be updated until FY2026. The next project on the CIP is the design of the Runway Extension in FY2018 with construction to follow in FY2019.
- 7. Tabled Items:** None
- 8. Project Status Report:**
Runway 29 Extension Project: City Council approved the McClure engineering agreement.
GAVI Grant Application for Insulation Work: Grant was tentatively approved by IDOT. Grant needs to go to IDOT Commission for final approval. Looking to do insulation work at the same time as lighting upgrade. Lighting upgrade still requires City Council approval. If approved, work to commence in the fall.
Runway Safety Area - Property Acquisition: The Schmidt property acquisition is on hold.
- 9. Group Discussion:** None
- 10. Adjournment:** Motion by Jane Wollenzien and seconded by Von Blunt, motion carried at 7:35pm.