

April 13, 2017 Airport Commission Meeting held at 7:00pm

Conducted by Richard Lindell

*Minutes taken by Kris Glaser

- 1. Present at the Meeting:** Kris Glaser, Richard Lindell, Jane Wollenzien, Mike Cherry, Tim Kangas and Dale Guimond.
Guests: None
Absent: Dennis Hansen
- 2. Approval of the Last Meeting Minutes:** Motion to approve the March 2017 meeting minutes by Jane Wollenzien and seconded by Kris Glaser, motion carried.
- 3. Review of Financial Reports for March 2017:** There were no bills to approve at the present time. Motion was made to approve the report by Jane Wollenzien and seconded by Kris Glaser, motion carried.
- 4. Reports and Announcements:** Commission reviewed the traffic and fuel report for March 2017 as presented by Dale Guimond. No questions or issues were noted with the report. Motion to approve the March 2017 traffic and fuel reports by Jane Wollenzien and seconded by Kris Glaser, motion carried.
- 5. Unfinished Business:** None
- 6. New Business:** None
- 7. Tabled Items:** None
- 8. Project Status Report:**

GAVI Grant Application for Insulation Work: Application set to go in front of City Council for approval on April 17th. State looking to reduce the GAVI funding this year to balance state budget. Application due to the state by April 23rd.

5-year On-Call Consultant Selection: City Council approved Master Agreement with McClure Engineering. Agreement needs to be submitted to FAA within the next couple of weeks.

Runway Safety Area - Property Acquisition: City Council agreed on appraised value of CLAN property and to proceed through condemnation process, if necessary. City has hired an attorney to do this work. Condemnation proceedings scheduled for May 23rd. After proceedings, City will complete a professional services agreement with McClure Engineering to begin design work on runway extension.
- 9. Group Discussion:** Reviewed and discussed current commission members term dates. Richard offered to stay on until a replacement could be found for him.
- 10. Adjournment:** Motion by Jane Wollenzien and seconded by Kris Glaser, motion carried at 7:40pm.