

## February 9, 2017 Airport Commission Meeting held at 7:00pm

Conducted by Richard Lindell

\*Minutes taken by Kris Glaser

1. **Present at the Meeting:** Kris Glaser, Richard Lindell, Jane Wollenzien, Mike Cherry, Tim Kangas and Dale Guimond.  
**Guests:** None  
**Absent:** Dennis Hansen
2. **Approval of the Last Meeting Minutes:** Motion to approve the October 2016 meeting minutes by Jane Wollenzien and seconded by Kris Glaser, motion carried.
3. **Review of Financial Reports for October to December 2016 and January 2017:** There were no bills to approve at the present time. Motion was made to approve the reports by Jane Wollenzien and seconded by Kris Glaser, motion carried.
4. **Reports and Announcements:** Commission reviewed the traffic and fuel report for October to December 2016 and January 2017 as presented by Dale. No questions or issues were noted with the report. Motion to approve the October to December 2016 and January 2017 traffic and fuel reports by Jane Wollenzien and seconded by Kris Glaser, motion carried.
5. **Unfinished Business:** None
6. **New Business:** None
7. **Tabled Items:** None
8. **Project Status Report:**
  - Runway Safety Area - Property Acquisition:** City Council approved appraisal for CLAN properties. City Attorney is in final negotiations with CLAN on price. Schmidt property appraisal updated for purchase by City. If purchase price is not agreed upon between City and property owners then City Council will need to consider eminent domain as an option.
9. **Group Discussion:**
  - On-call Airport Engineering Consultant:** Mike Cherry indicated that the City needs to reinitiate selecting an on-call engineering consultant for the airport. McClure Engineering was hired in 2010, which was good for 5 years. The FAA allowed the City to continue with McClure during the runway reconstruction; however, we would need to conduct a selection process this year to enter into a new contract with an on-call airport engineering consultant.
  - Capital Budget:** Discussed the FY18 budget that included \$55K for the Bulk Hangar insulation project that may be funded by the State Vertical Integration Grant.
10. **Adjournment:** Motion by Jane Wollenzien and seconded by Kris Glaser, motion carried at 7:45pm.