

September 8, 2016 Airport Commission Meeting held at 7:00pm

Conducted by Dennis Hansen

*Minutes taken by Kris Glaser

1. **Present at the Meeting:** Dennis Hansen, Jane Wollenzien, Kris Glaser, Richard Lindell, Mike Cherry and Dale Guimond.
Guests: Fred Krumwiede
Absent: Tim Kangas
2. **Approval of the Last Meeting Minutes:** Motion to approve the August 2016 meeting minutes by Richard Lindell and seconded by Jane Wollenzien, motion carried.
3. **Review of Financial Reports for August 2016:** There were no bills to approve at the present time. Motion was made to approve the report by Jane Wollenzien and seconded by Dennis Hansen, motion carried.
4. **Reports and Announcements:** Commission reviewed the traffic and fuel report for August as presented by Dale. No questions or issues were noted with the report. Motion to approve the August traffic and fuel report by Kris Glaser and seconded by Jane Wollenzien, motion carried.
5. **Unfinished Business:** None
6. **New Business:** Dale informed the group that a person had driven a car onto the runway and when Dale stopped the driver she indicated that she was lost. Dale is proposing that we install a gate to the entrance of the airport apron to prevent people from accidentally or purposefully driving on the apron or runway. Mike Cherry indicated that he would look into some options and report back to the Commission next meeting.

The work to be done to pour a concrete floor (currently a dirt floor) in hangar #8 has been bid out. The lowest bidder was Kenny Bloker Masonry at \$5,656. Mike Cherry indicated that Kenny has done other work for the city and was reputable. Dennis Hansen raised a motion to approve the hangar floor work to be completed by Kenny Bloker Masonry for \$5,656 and was seconded by Rich Lindell, motion carried.

7. **Tabled Items:** None
8. **Project Status Report:**

Runway Safety Area - Property Acquisition: No new updates.

Runway Rehab/Reconstruction: Work is completed. McClure Engineering is putting together the final documents for the FAA. The McClure report will be submitted to the City Council for the Oct. 3rd meeting for acceptance of the project's completion. The Airport Commission was satisfied with the work and acknowledged that the project was completed as planned.

9. Group Discussion:

FAA timing of the funding for the airport runway extension: Mike Cherry indicated that the property acquisition is not yet completed which is required for the FAA to approve the runway extension project. Mike indicated that he will check with McClure Engineering to see if the FAA will allow us to move forward with the project even though the easements and/or property rights have not yet been finalized. The federal government fiscal year starts October 1 and Mike will check on requirements and next steps to ensure we stay on plan for deadlines with the FAA.

Updating the long-term capital plan for the airport, including the north-south runway: Mike Cherry indicated that updating the long-term capital plan, including adding the north-south runway to the plan, will occur during the November meeting of the Airport Commission.

10. Adjournment: Motion by Rich Lindell and seconded by Jane Wollenzien, motion carried at 7:55pm.