

October 13, 2016 Airport Commission Meeting held at 7:00pm

Conducted by Dennis Hansen

*Minutes taken by Kris Glaser

1. **Present at the Meeting:** Dennis Hansen, Kris Glaser, Richard Lindell, Mike Cherry, Tim Kangas and Dale Guimond.
Guests: None
Absent: Jane Wollenzien
2. **Approval of the Last Meeting Minutes:** Motion to approve the September 2016 meeting minutes by Richard Lindell and seconded by Dennis Hansen, motion carried.
3. **Review of Financial Reports for September 2016:** There were no bills to approve at the present time. Motion was made to approve the report by Richard Lindell and seconded by Dennis Hansen, motion carried.
4. **Reports and Announcements:** Commission reviewed the traffic and fuel report for September as presented by Dale. No questions or issues were noted with the report. Motion to approve the September traffic and fuel report by Dennis Hansen and seconded by Richard Lindell, motion carried.
5. **Unfinished Business:** None
6. **New Business:** None
7. **Tabled Items:** None
8. **Project Status Report:**
 - Runway Safety Area - Property Acquisition:** The City Attorney will be bringing the updated easement appraisal on the Schmidt property to the City Council for approval. The Clan property does not have a recent appraisal for the easement and will need to be updated.
 - Runway Rehab/Reconstruction:** None
9. **Group Discussion:**
 - FAA timing of the funding for the airport runway extension:** Mike Cherry indicated that the property acquisition is not yet completed which is required for the FAA to approve the runway extension project. The delay in property and/or easement acquisition will now delay the Airport Runway Extension Project by at least 1 year which places the design phase to commence no sooner than FY 2018.
 - Updating the long-term capital plan for the airport, including the north-south runway:** Mike Cherry indicated that the long-term capital plan will need to be updated in November to reflect the delay in the property acquisition which will shift the capital plan back 1 year for all projects.
10. **Adjournment:** Motion by Richard Lindell and seconded by Dennis Hansen, motion carried at 7:40pm.