

November 12, 2015 Airport Commission Meeting held at 7:00pm

Conducted by Dennis Hansen *Minutes taken by Kris Glaser

1. **Present at the Meeting:** Dennis Hansen, Richard Lindell, Mitch Bond, Jane Wollenzien, Kris Glaser, Mike Cherry, Tim Kangas and Dale Guimond.
Guests: Mark Mueller
Absent: None
2. **Approval of the Last Meeting Minutes:** Motion to approve the October 2015 meeting minutes by Mitch Bond and seconded by Jane Wollenzien, motion carried.
3. **Review of Financial Reports for October 2015:** Review of October Financial Reports. There were no bills to approve at the present time. Motion was made to approve the report by Dennis Hansen and seconded by Kris Glaser, motion carried.
4. **Reports and Announcements:** Review of the traffic movements and fuel sales for October. Motion was made to approve the report by Mitch Bond and seconded by Dennis Hansen, motion carried.
5. **Unfinished Business:** None
6. **New Business:** Mike Cherry reviewed the proposed Airport Budget account by account with the Commission. The proposed changes by the Commission will be made and a final budget will be reviewed and approved during the December 2015 meeting.

The 5 year (2017-2021) Airport Capital Improvement Plan (CIP) was also reviewed by the Commission. Motion was made to approve the 5 year Airport CIP by Richard Lindell and seconded by Jane Wollenzien, motion carried.

7. **Tabled Items:** None
8. **Project Status Report:**

Runway Safety Area - Property Acquisition: One property that has not been settled needs to be resolved by the end of March 2016 in order to be able to move forward with Federal Funding in FY 2017 for the Runway Extension Project.

Insulation Repairs in Mechanical Room: Project is complete.

Runway Rehab/Reconstruction: Commences April 2016, weather permitting, and will finalize schedule in February 2016.

9. **Group Discussion:** None
10. **Adjournment:** Motion by Richard Lindell and seconded by Mitch Bond, motion carried at 8:00pm.