

## October 8, 2015 Airport Commission Meeting held at 7:00pm

Conducted by Mitch Bond

1. **Present at the Meeting:** Mitch Bond, Jane Wollenzien, Kris Glaser, Mike Cherry, Tim Kangas and Dale Guimond.  
**Guests:** None  
**Absent:** Dennis Hansen, Richard Lindell,
2. **Approval of the Last Meeting Minutes:** Motion to approve the September 2015 meeting minutes by Kris Glaser and seconded by Mitch Bond, motion carried.
3. **Review of Financial Reports for September 2015:** Review of September Financial Reports. There were no bills to approve at the present time. Motion was made to approve the report by Kris Glaser and seconded by Jane Wollenzien, motion carried.
4. **Reports and Announcements:** Review of the traffic movements and fuel sales for September. Motion was made to approve the report by Mitch Bond and seconded by Jane Wollenzien, motion carried.
5. **Unfinished Business:** None
6. **New Business:** None
7. **Tabled Items:** None
8. **Project Status Report:**
  - Runway Safety Area - Property Acquisition:** Of the 3 remaining properties, there is an agreement with one. Another property has now asked the City of Waverly for a buy-out and the City Attorney is getting the appraisal updated. The remaining property owner sent an email to the City Attorney with conditions of an agreement. City Attorney to review those conditions and respond to property owner.
  - Insulation Repairs in Mechanical Room:** Repairs to Mechanical Room as commenced. Airport Commission members toured the space to see the progress.
  - Runway Rehab/Reconstruction:** Will finalize schedule in Feb. 2016 and commences April 2016.
9. **Group Discussion:** November is budget process for 2016/2017.
10. **Adjournment:** Motion by Jane Wollenzien and seconded by Mitch Bond, motion carried at 7:25pm.

\*Minutes taken by Kris Glaser