

## May 8, 2014, 7:00 PM Airport Commission Meeting

Conducted by Dennis H.

1. **Present at meeting:** Dennis Hansen, Richard Lindell, Mitchell Bond, Mike Cherry  
*Also present:* Brian Curtis, Stu English and Dale Guimond  
*Absent:* Dan Marsh
2. **Approval of April Meeting Minutes:** Motion to approve by Richard Lindell and 2<sup>nd</sup> by Mitchell Bond
3. **Bills to Approve:** None
4. **Review Financial Report:** Motion to approve by Richard Lindell and a 2<sup>nd</sup> by Mitch.
5. **Reports / Announcements:** Review of the traffic movements and fuel sales for the previous month. Comments made by Brian that traffic and fuel sales were down a bit compared to this time one year ago, mainly due to weather.
6. **Unfinished Business:** None
7. **New Business:**
  - Approve Engineering Agreement with McClure; discussion of the agreement was completed and a motion to approve was made by Richard and a second was made by Dennis.
  - Approve State Funding Application for hangar renovations; discussion of the agreement was completed and a motion to approve was made by Richard, 2<sup>nd</sup> was made by Mitch and a 2<sup>nd</sup> was made by Richard.
8. **Tabled Items:** None
9. **Project Status Report:**
  - a. *Runway Safety Area – Property Acquisition:* Mike reported an update that the City Attorney is continuing to work with the property owners on the process.
  - b. *Insulation Repairs in Mech. Room:* Concern was made by Mike, Brian and the Commission as to the quality of workmanship and the means and methods used to complete the installation of the insulation. It is the consensus of the commission to have McClure rectify the issue and concerns of the board before payment and acceptance of the work.
10. **Group Discussion:** New security cameras are installed and working. Mike reminded and recommended to the commission that Heritage Days is coming up and we need to start thinking about the breakfast and other Airport events.
11. **Adjournment:** Motion by Mitch and a 2<sup>nd</sup> was made by Dennis at 7:40 PM.

\*Minutes taken by Mitchell Bond