

WAVERLY AIRPORT COMMISSION

Minutes of the meeting held on Thursday, April 11, 2013 @ 7:00 p.m.

The Waverly Airport Commission meeting was held on Thursday, April 11, @ 7:00 p.m. at the Waverly Airport. The meeting was called to order and facilitated by Dennis Hansen, Chairperson.

Commission members present: Dennis Hansen, Dan Marsh, Mitch Bond, Nick Williams and Richard Lindell. Also in attendance were: Mike Cherry, City Engineer, Stu English and Brian Curtis of Cedar Valley Aviation. Guests were present as follows: Fred Krumwiede and Mark Mueller.

The meeting was called to order by Dennis Hansen, Chairperson.

The minutes from the March meeting were approved by a motion from Mitch Bond and seconded by Nick Williams.

The Financial Reports from March were reviewed and approved by a motion from Richard Lindell and seconded by Nick Williams.

Bills: No bills were submitted for approval.

Reports/Announcements: Cedar Valley Aviation stated that flying and fuel were about the same as last year, very challenging weather to date.

Unfinished Business: The FBO agreement between the city and Cedar Valley Aviation has been agreed upon by both parties and is planned to move forward.

New Business: Funding to the state for insulation in the bulk hangars will be submitted to the state. This motion was approved by Mitch Bond and seconded by Nick Williams. The City Attorney has reviewed and made a rough draft for a lease regarding private hangars at the airport. A development check list will be started along with utility agreements for potential tenants. A new taxiway would also have to be developed as well as possible restrictive covenants. A final draft is planned to be completed for City Council by the June meeting.

Tabled Items: None

Project Status Report: Land acquisition processes are ongoing. Appraisals are being completed and under review. Letters have been sent to land owners explaining the process and what to expect in the future.

Group Discussion: None

No further business appearing, the meeting was adjourned by a motion from Richard Lindell and seconded by Nick Williams.

Dan Marsh, Commission Secretary