

Waverly Airport Commission

Minutes of meeting held on Thursday, August 12, 2010 at 7:00pm

The Waverly Airport Commission Meeting was held on Thursday, August 12, 2010, at 7:00pm

The meeting was called to order and facilitated by Dennis Hansen, Chairperson.

Commission members present were: Dennis Hansen, Kathryn Koob and Nick Williams. Also, in attendance were: Mike Cherry, City Engineer; Brian Curtis and Dale Guimond, Cedar Valley Aviation; and Kathy Olson, Waverly City Council Liaison. Guests were: Fred Krumweide and Mark Mueller.

The minutes from the July 2010 meeting were approved with minor corrections by a motion from Kathryn Koob and seconded by Nick Williams.

The Financial Report from July was reviewed and approved by a motion from Nick Williams and seconded by Kathryn Koob. Cedar Valley Aviation requested to be reimbursed for \$209 for fuel that had been used at the Iowa Aviation Youth Camp held in July. The EAA did not supply an airplane as promised for the Young Eagle flights and Cedar Valley supplied this aircraft. It was moved by Nick Williams and seconded by Kathryn Koob that this payment be approved and taken from the Commission's Advertising/Marketing budget. This motion was approved. Brian Curtis and Dale Guimond reported that the new UniCom radio has been installed and that it provides a much improved capability to send and receive.

Reports/Announcements: Brian Curtis reported that we have a \$2,560 credit with Dillavou Oil Co. towards next year's fuel purchase as we have used only 4,500 gallons of the 7,500 gallons contracted. Brian will reduce next year's fuel order somewhat to allow for this credit. It also was decided that we will continue to use Dillavou as our fuel supplier as they provide excellent service. This was approved by a motion from Kathryn Koob, seconded by Nick Williams.

It was also reported that in the month of July, the Waverly Airport had 1,069 total aircraft movements (up from 522 the same month last year) and sold 9,585 gallons of fuel (2,200 last July).

There was a discussion concerning adopting an airport policy addressing agricultural applicators (spray/dusting aircraft) that any fuel/fuel trucks brought to the airport for their aircraft will need to meet safety standards and other concerns such as where their fuel trucks will be parked. The Commission members will look into adopting existing policies of other airports. Also discussed is a possibility that ramp fees and fuel flow fees for these operators will be implemented.

Unfinished Business: None.

New Business: July's Lions Pancake Breakfast Fly-In was a success this year, despite poor weather in the morning. The Lion's served 965 breakfasts (the second or third largest number ever served), and there were 75 people buying aircraft rides, 19 helicopter rides and eleven tandem parachute jumpers.

Tabled Items: None.

Project Status Report: The Jet A fuel tank is in operation. However, a sump is needed to remove water from the fuel tank and a duckbill nozzle also is needed.

The runway/apron repair work hopefully will begin on September 13th. The contractor has 45 days to complete this work. The airport can't be shut down longer than 30 days to accomplish this work. The contractors will give the airport manager two week's notice so that he can notify our tenants. Our desire is that this repair work will be completed before November.

Hangar numbers 6 and 10 will have their floors replaced soon.

Dean's Light Box has located the parts that will be needed to repair our PAPI system that was damaged recently. Brian Curtis reports that we will need to locate a calibration unit if we are going to continue to use the existing system.

The Commission is planning on meeting with the Waverly City Council at their September 27th meeting for a study session. Chairperson Dennis Hansen will meet with Mike Cherry before this meeting to develop a PowerPoint presentation for the Council. The Commission will discuss this presentation at our regular September 9th meeting.

No further business appearing, the meeting was adjourned by a motion of Kathryn Koob and seconded by Nick Williams.

Nick Williams, Commission Secretary pro tem