

WAVERLY AIRPORT COMMISSION

Minutes of meeting held Thursday, August 14, 2008

Dennis Hansen, Chairperson, called the Waverly Airport Commission meeting to order Thursday, August 14 at 7:00 p.m.

Commission members present: Dennis Hansen, Nicholas Williams, Mitch Bond, and Kathryn Koob. Also in attendance was Duane Liddle, City Council liaison, Brian Curtis, airport manager, Mike Cherry, City Engineer and guests Mark Mueller and Ron O'Neil from VJ Engineering.

The minutes of the July 10, 2008 meeting were approved by a motion by Nick Williams and seconded by Dennis Hansen. Motion carried.

After a brief discussion about billing procedures and hangar occupancy, it was moved by Koob and seconded by Bond, that the Financial Reports from July be approved. Motion carried.

No bills were presented, but a discussion was held concerning the payment of small bills such as those incurred for office supplies and recurring services such as the True Green service. There was also discussion about locking in winter fuel prices with Dillavou Oil. The Commission will be informed about the outcome of this discussion at the September meeting. The board was shown a collection of rocks from the ramp corners headed to the taxiway, which are flying up from the surface. This will need to be repaired. Cherry advised that the city could make temporary repairs. The Board agreed to monitor the situation.

Cedar Valley Aviation reported that there are currently seven flight students, five of which are working on their first license, and two working on license upgrades. There is also one new instructor using the facilities. Curtis also reported that Derek Anderson from the DOT will be here on the 28th of August at 4 p.m. This is part of the process for certification for night landings. Curtis also said the airport information on the City's website needs upgrading.

There was no unfinished business.

In New Business the subject of runway repair was discussed. No decisions were taken at this time.

No tabled items were discussed at this time. Group discussion centered on the renewal of the contract with Aerial Services and what needs to be done before the September meeting. There was also extensive discussion about the procedures and time-lines for reviewing, and updating the Airport Plan. After this discussion the meeting was adjourned by a motion by Bond, seconded by Williams. The meeting adjourned at 8:10

Kathryn Koob, Sec Pro-Tem