

WAVERLY AIRPORT COMMISSION

Minutes of meeting held May 13, 2004

The Waverly Airport Commission meeting was called to order at 7:00 p.m. on May 13, 2004, by Vice Chair Norm Mutchler. The following commission members were in attendance: Steve Palmquist, Bob Bauman and Norm Mutchler. Also present were Kirk Fisher and Steve Shields from Cedar Valley Aviation.

It was moved by Bob Bauman, seconded by Steve Palmquist and carried that the minutes of the Airport Commission Meeting held on April 8th be approved.

The Financial Report for month ending April 30, 2004, was reviewed. It was the consensus of the commission that the airport manager purchase an automatic door closer for the hallway to the mechanic area for an approximate price of \$300.

Manager Report: The commission reviewed the April Flight and Fuel Report. Steve Shields reported that overall, things were going well, with flight instruction down a little and Cedar Valley air charter slightly busier.

Unfinished Business: The commission discussed the runway right-of-way acquisition.

New Business: It was moved by Norm Mutchler, seconded by Bob Bauman and carried that Steve Palmquist be elected Chair of the commission.

Adjournment: There being no further business to come before the commission, it was moved by Steve Palmquist, seconded by Bob Bauman and carried to adjourn the meeting.

Robert Bauman
Acting Secretary