

WAVERLY AIRPORT COMMISSION

MINUTES OF MEETING HELD ON FEBRUARY 12, 2004, 7 PM

THE WAVERLY AIRPORT COMMISSION MEETING WAS CALLED TO ORDER BY VICE PRESIDENT, NORM MUTCHLER. THE FOLLOWING COMMISSION MEMBERS WERE IN ATTENDANCE: TRAVIS KRUEGER, NORM MUTCHLER, STEVE PALMQUIST, AND JANICE JOHNSON. ALSO PRESENT: STEVE SHIELDS, AIRPORT MANAGER AND GAIL CARTER OF CEDAR VALLEY AVIATION.
.ABSENT: BOB BAUMAN.

THE MINUTES OF THE COMMISSION MEETING HELD ON JANUARY 8, 2004 WERE READ AND APPROVED BY MOTION OF TRAVIS KRUEGER, SECOND BY JANICE JOHNSON. MOTION CARRIED.

THE FINANCIAL REPORT FOR THE MONTH OF JANUARY WAS REVIEWED. AIRPORT MANAGER, STEVE SHIELDS PRESENTED ONE BILL FOR PAYMENT. THE BILL WAS FOR THE INSTALLATION OF HANGAR LIGHTS IN THE AMOUNT OF \$480.00 TO TATROE ELECTRIC. JANICE JOHNSON MOVED THIS EXPENDITURE BE APPROVED, MOTION SECONDED BY STEVE PALMQUIST. CARRIED.

REPORTS FROM THE AIRPORT MANAGER: FLIGHT AND FUEL REPORT WAS REVIEWED AND STEVE SHIELDS REPORTED THAT APPROXIMATELY 100 PEOPLE ATTENDED THE OPEN HOUSE AT THE AIRPORT ON SATURDAY, JANUARY 31ST, 2004.

THE COMMISSION DISCUSSED THE HISTORY OF THE WAVERLY MUNICIPAL AIRPORT. THIS REPORT WAS DISTRIBUTED TO ALL CITY LEADERS.

NEW BUSINESS: THE GRANT APPLICATION FOR HANGAR CONSTRUCTION AND FUEL TANK REPLACEMENT, WAS REVIEWED AND IT WAS DECIDED TO TABLE UNTIL THE 3-11-04 MEETING. THE FIVE-YEAR CAPITAL IMPROVEMENT PLAN WAS ALSO REVIEWED BY THE COMMISSION.

NO FURTHER BUSINESS APPEARING, THE MEETING WAS ADJOURNED BY MOTION OF JANICE JOHNSON, SECONDED BY TRAVIS KRUEGER.

NEXT MEETING DATE-MARCH 11, 2004. 7 PM AT THE WAVERLY MUNICIPAL AIRPORT.

JANICE JOHNSON, COMMISSION SECRETARY