

WAVERLY AIRPORT COMMISSION

Minutes of Meeting – December 9, 2004

The Waverly Airport Commission meeting was called to order by Chairperson Steve Palmquist. The following commission members were in attendance: Steve Palmquist, Bob Bauman, Travis Krueger, Norm Mutchler and Janice Johnson. Also in attendance: Mike Cherry, City Engineer and Tom Burkhart, Senior Pilot for Aerial Services. Absent: Tammy McKenzie, Council Liaison.

Guests Present: Fred Krumwiede, Bill Lowe, James Janssen, and Sandy Janssen.

The minutes of the Commission Meeting held on November 11, 2004, were read and approved by motion of Norm Mutchler and second by Bob Bauman, motion carried.

The Financial Report for the month of November was reviewed and approved by motion of Janice Johnson, second by Travis Krueger, motion carried. There were no bills presented for payment.

Unfinished Business: Guests in attendance asked what improvements need to be made at the Airport and what the time frame is for the airport expansion project. A discussion followed.

New Business: City Engineer Mike Cherry provided each commission member with a copy of the Budget for FY 2005-06. After a discussion, it was recommended that we increase the Travel and Conference amount to \$350.00 and that we increase the Airport Facility Building by \$2,500, in order to provide monies for the purchase of a surveillance camera.

Other Reports: The November Flight and Fuel Report was also reviewed, as was the Airport Manager/FBO Agreement.

No further business appearing, the meeting was adjourned.

Janice Johnson
Commission Secretary