

# **WAVERLY AIRPORT COMMISSION**

## **Minutes of Meeting – November 11, 2004**

The Waverly Airport Commission meeting was called to order by Vice Chairperson Norm Mutchler, in the absence of Chairperson Steven Palmquist. The following commission members were in attendance: Norm Mutchler, Bob Bauman, Travis Krueger and Janice Johnson. Also in attendance: Mike Cherry, City Engineer and Steve Shields, Airport Manager. Absent: Tammy McKenzie, Council Liaison.

The minutes of the Commission Meeting held on October 14, 2004, were read and approved by motion of Bob Bauman, second by Travis Krueger. Motion carried.

The Financial Report was reviewed and approved. Steve Shields, the Airport Manager, presented a bill in the amount of \$342.16 which represented his expenses for the Aviation Conference. Expenditure was approved by motion of Janice Johnson, seconded by Bob Bauman. Motion carried.

Airport Manager Report: 1) Shop work has picked up. 2) Doing annual projects for Cedar Valley Aviation at this time. 3) A fair amount of deer activity on the runways. 4) City will clean brush at the airport. Also, the Flight and Fuel Report for the month of October 2004 was distributed and reviewed by the Commission.

New Business: The commission reviewed the presentation materials for the November 22, 2004, City Council Study Session. All commission members should attend the Study Session and be ready to take part in the discussion.

A schedule of the 2005 meeting dates was made available, to enable Commission members to mark their calendars.

No further business appearing, the meeting was adjourned.

Janice Johnson  
Commission Secretary