

## WAVERLY AIRPORT COMMISSION

Minutes of meeting held December 11, 2003

The Waverly Airport Commission Meeting was called to order at 7:00 p.m on December 11, 2003, by Vice President Norm Mutchler. The following commission members were in attendance: Travis Krueger, Bob Bauman and Norm Mutchler. Also present were: Mike Cherry, City Engineer; Gail Carter, Kirk Fisher and Steve Shields from Cedar Valley Aviation; and Steve Palmquist, prospective Airport Commission member.

The minutes of the Airport Commission Meeting held on November 13<sup>th</sup> were not available. Vice Chairman Mutchler stated that they would be distributed when available.

The Financial Report for month ending November 30, 2003, was reviewed. Cedar Valley Aviation presented a bill from Locksperts for \$500 for work previously approved by the commission.

Manager Report: The commission reviewed the November Flight and Fuel Report. Cedar Valley Aviation reported that the changeover from Yost Aviation was progressing well.

Unfinished Business: There was no unfinished business.

New Business: The commission discussed the 2004-2005 budget including income and expenses. After discussion, it was moved by Bauman, seconded by Krueger and carried to recommend the 2004-5 budget to the City Council.

Vice Chairman Mutchler noted that a meeting schedule for 2004 was included in the material distributed to the commission members.

Group Discussion: The commission discussed the proposed property acquisition for widening the existing runway.

Adjournment: There being no further business to come before the commission, it was moved by Krueger, seconded by Bauman and carried to adjourn the meeting.