

**Waverly Airport Commission
Minutes for Thursday May 13, 1999
7:00 P.M.**

1. Call to Order:

Present: Elizabeth Collins, Commission Member
Bruce Ecker, Chairperson
Norm Mutchler, Commission Member
Bob Niederhauser, Commission Member
Mike Cherry, Public Works Director
John Yost, Airport Manager
Brenda Yost, Airport Manager
Mel Kramer, City Council Liaison

Absent: Gerald Vallem, Commission Member

2. Approval of Minutes:

Minutes of the April 8, 1999 meeting were approved.

Moved by: Mutchler Seconded by: Collins
Yes: 4 No: 0 Absent: 1

3. Financial Report - Approval of bills:

The financial report for April was reviewed. One renter was behind in rent payment. This renter also has not sent in a signed lease agreement. The consensus of the commission members present was to send this renter a warning letter about being more consistent and up to date with the rent payments. He also needs to send in a signed lease agreement. Brenda will call and try to get the lease agreement. The financial statement will be put on file for further audit.

There were no bills to pay.

4. Reports:

Yost Aviation—John needs to talk with the farmer, Dean, to see that the sign is not hidden by the bean crop, or the weeds that come up in the field. John said he will go talk to him tomorrow, because he needs to be told not to plant beans.

Brenda said that there is a correction to the fuel figures for March. It should be 1497 gallons. Also the hours flew for February should be 62.1 hours. Also reported that on April 22nd an inspector came to check the fuel tank pumps and that an inspector will come to the airport this month to inspect the airport itself. McClure Engineering will be coming to finish up their project by the end of the month. There has been a lot of private pilot lessons starting. There seems to be a lot of interest right now. (An aside—Neiderhauser Airways in Waterloo is being bought up by a group of investors and then their offices should be updated so Waverly airport should be kept looking really sharp to keep attracting students!)

Mike Cherry—IDOT has tentatively approved updating the master plan. They will release funds on July 1st. Waverly Airport Commission needs to start thinking for finding a company who will do this. Also, Waverly will be up for runway marking schedule in the summer of 2001.

A discussion followed on what to use for choosing a company to update the master plan. It was suggested to look at experience and establish a list of things we want to accomplish. Have the companies submit a timetable and cost.

5. Unfinished Business

a. Hangar Addition Program—Ecker

Ecker will bring it to the council to see how the council feels before going to the attorney to draft an agreement. Based on the calls of people requesting hangars and hangar space, Bruce felt that it might be good for the city to build the first one and have a rent or buy on the building. Mel Kramer suggested, after a short discussion, that the commission might want to get the proposal approved and then in the year 2001 budget the airport can get the hangar built as a prototype. Bruce will bring this up to the council.

b. Fly In Planning—Ecker

Ecker will try to get a press release to the Mid-West Flyer magazine, but it is probably too late. He got the Apache helicopters from the army to fly overhead, barring any emergency that would take them elsewhere. The Lions Club will be serving pancakes from 7 to 11 AM and the cost will be \$3.50. Ecker will be finalizing the parachute jumpers and the airplane rides with the cost being placed in the advertisement. Niederhauser suggest bringing in experimental aircraft. Brenda knows of some to contact. The CAP wants to park the airplanes. Ecker will talk to John Wuertz about table and chairs. It was noted that we will be needing two port-potties and John Yost will contact Dick.

6. New Business

a. Mowing arrangement of the airport was discussed. It has been contracted out—the 20 foot area twice a month. It was suggested that the bailing of hay might be advertised so that the person cutting it can keep the hay. Bruce will talk to Scott Brown about the possibility of him coming out to cut and bail the hay.

b. Parking lot—This will be one in later summer to fall.

c. Promotion of Airport—Ecker

Ecker suggested more promotion of the airport. We need to get the word out about how nice our airport is. Ecker wants to get in the AOPA directory. It was suggested to contact businesses that would use the airport and get the airport brochures out to them. We should try to advertise in flying magazines. It was also suggested to have the web page updated and have the Waverly Airport included. Tara will be contacted. Bruce agreed to check into the AOPA and other magazines. Bob and Brenda will contact businesses that use the airport.

7. Adjournment:

Meeting adjourned at 8:31 PM

Next Meeting Date: June 10, 1999, 7 PM

Minutes by: Beth Collins