

Waverly Public Library Meeting Minutes

5:15 p.m. on Tuesday, August 8th, 2023 in the Waverly Room at WPL

Attendance: Jim Janssen, Elaine Main,
Deanna McCue, James Perry, and Linda
Podhajsky

Absent: Diana Blake, Ross Helgevold, Erin
Jones, Andrew Kahler

Staff: Sarah Meyer, Lindsey (librarian),
Ryan (IT Librarian)

Vice President, Jim Janssen, called the meeting to order at 5:15 pm.

Motion by Perry and second by Main the Agenda was approved.

Motion by Perry and second by Podhajsky the Minutes for July 2023. Approved

Motion by Main Second by McCue to approve Financials for July 2023 and review EOFY 2023 financials. Meyer discussed the first month's financials. Made note that some of the line items on the financials are reflecting high percentages because they are annual payments or subscriptions that come out at the beginning of the FY. This will level off as we move through the fiscal year. Approved.

Personnel & Policies Committee brought forth a revised Waverly Historic Photographs Collection policy. Main discussed the changes that would allow UNI project to advance. UNI is scanning more than 10,000 photos for the WPL. This project would take the WPL staff more than 3-4 minutes per photo after the scanning and tagging. This initiative by UNI is a great benefit to not only the library, but also the citizens of Waverly. Fortepan will host the photos, but they will be backed up at the library. Request came from committee. Approved.

Motion by Podhajsky second by McCue to approve the contract with Frank Hunter of Ironklad Art for the story tree sculpture. The two items of note is Section 6 and section 7. Section 6 states the library will make more timely payments to the artist in an effort to help maintain progress and assist in covering the costs of materials. Section 7 includes verbiage to have Frank include a life insurance policy in leu of bonding requirements. Approved.

Motion by Podhajsky second by McCue to approve updated fundraising goals for Make Room for Renewal. McCue updated the board with new figures related to labor costs and other costs surpassing the contingency budget. There are two alternate bids that will be pulled out that include the linear lights and the repairing of the EIFS on the exterior part of building. The CAT grant application is needing to be submitted. The board discussed in depth how much to apply for considering the price increases. A Motion by Podhajsky second by McCue for the CAT grant application ask to be \$475,000 was approved. The \$475,000 is roughly 16% of the new

fundraising scope. The roof repair was also discussed and decided to separate the two projects as the board continues to get more information. Motion to approve fundraising goals approved.

Reports were given for the Make Room for Renewal Fundraising Committee as well as an update for the Bookmobile. The board is still expecting the bookmobile to arrive sometime this Fall 2023.

Motion by McCue second by Main to Adjourn. Approved.

Meeting Adjourned 6:50 p.m.

Respectfully Submitted

James Perry

Interim Secretary.