

The Waverly Public Library Board of Trustees met at 5:15 p.m., February 9, 2021, on Google meets.

Present: Diana Blake, Elaine Main, Deanna McCue, Erin Jones, Jim Janssen, Andrew Kahler, Ross Helgevold, and James Perry

Absent: Linda Podhajsky

Also present: Library Director Sarah Meyer-Reyerson, City Council Liaison Brian Birgen, Administrative Assistant Jenifer Mein, Librarians Kris Fagre, Lindsey Kuhlmann, Kathy Schaufenbuel, and Emily McClimon, Consultant Michael Swendrowski

- 1) Meeting called to order by President of the Board Perry at 5:15 p.m.
- 2) Motion to accept agenda by Blake, Second Janssen. Approved
- 3) Motion to approve the minutes of the January 2021 meeting. Moved Main, second Janssen. Suggestion to attach the Resolution on Space Enhancement. Approved.
- 4) Motion to approve the January financials by Main per standing resolution. Second Blake. Approved. Discussion of financials:
  - a) Paid Iowa Library Association memberships for staff
  - b) Paid for custom work done by Sirsi
  - c) Continuing to put money into electronic media for patrons
- 5) Discussion of funding from WPLF for Bookmobile purchase.
  - a) Motion by Jones to amend the prior approval for spending on the bookmobile to \$400,000 in order to begin discussion. Second Kahler
  - b) Discussion of grants that can be applied for with deadlines and notification dates.
  - c) Planning on ordering a bookmobile in fall of 2021, taking possession summer 2022
  - d) Discussion of vehicles, capabilities, and lifespans
  - e) Discussion of training for driving safety of large vehicles
  - f) Liability insurance through the city
  - g) McCue: motion to Amend to purchase light duty vehicle and increase the amount from \$150,000 to \$200,000. Second Helgevold. Approved
  - h) Vote on the full motion by Jones as amended by McCue, Approved
- 6) Reports

- a) Capital funds in the Library operating budget to be spent for concrete paths & story-walk boards in the library garden before June 30th, 2021.
  - b) Feb. 3rd, 2021 WPL Foundation Investment Committee met to begin discussion of current WPLF investments and options for investing funds from the Wayne & Nancy Anderson memorial gift. CDs are not a clear advantage over a regular savings account at this time. Next meeting, Feb. 10th at 10am;
  - c) Sarah reported on changes in library service offerings which began Feb. 1st, 2021 (COVID-19 pandemic). The Library is currently open for computer use and/or browsing by appointment.
  - d) Building & Grounds Committee -- first meeting examining potential space enhancements was Jan. 29th, 2021. Next meeting to be scheduled.
- 7) Motion to Adjourn by Janssen, second McCue. Adjourned 6:40 pm.

Next Regular Library Board Meeting: Tuesday March 9th, 2021 via Google Meet.