

Waverly Public Library  
Board Minutes  
December 12, 2021

The Waverly Public Library Board of Trustees met on Tuesday, December 12, 2021 in the Waverly Room at the library. The meeting was called to order by Vice-President, Jim Janssen at 5:15 p.m.

Present: Diana Blake, Jim Hanssen, Erin Jones, Elaine Main, Deanna McCue, Linda Podhajsky.  
Absent: Ross Helgevold and James Perry.

Also present: Library Director Sarah Meyer  
City Council Liaison Brian Birgen  
Librarians and Staff, Jeni Mein

1. On motion of Kahler, second by Blake, the agenda was approved.
2. On motion of Blake, second by Main the November minutes were approved to read (FYE 23) in Budget and Finance. Jones requested that seconds to motions be entered in the minutes. Podhajsky agreed to make that change.
3. After review by Meyer, on motion of McCue, second Kahler the November financials were approved per standing resolution.

REPORTS:

Budget and Finance Budget request FYE: June 30, 2023 approved to be submitted to the city at January 22, 2022 council session. The personnel budget will likely see a 3% cost of living adjustment which match the union contract. Final step taken to adjust pay for part time librarians. Increase in medical insurance is not yet known. Services and Commodities increases were made to reflect estimated needs. Motion by committee.

Building and Grounds Met on November 8 and December 11 to review Space Enhancement needs. Curtis Ehler of Studio MELEE will bring a finished report in January/February with estimated costs for each project area.

On motion of Blake the meeting was adjourned at 6:02 p.m.

The next regular meeting will be Tuesday, January 11, 2022 at 5:15 p.m.

Respectfully submitted, Linda Podhajsky