

The Waverly Public Library Board of Trustees met at 5:15 p.m., March 10, 2020, in the Library Conference Room.

Present: Diana Blake, Ross Helgevold, Linda Podhajsky, Elaine Main, Deanna McCue, Erin Jones, James Perry, Jim Janssen.

Absent: Andrew Kahler

Also present: Library Director Sarah Meyer-Reyerson, Administrative Assistant Jenifer Mein, Guest Hank Bagelmann, City Council Liaison Brian Birgen, and Kayden Weatherall, who is a WSR student.

1. Meeting called to order by President of the Board Perry at 5:15 p.m.
2. Introductions for Kayden Weatherall, who is working on a Family Consumer Science project concerning the Library.
3. Motion to accept the agenda. Moved: Blake, Second Podhajsky . Approved
4. Motion to accept minutes of the February 2020 meeting. Moved: Janssen, Second Podhajsky. Approved
5. Motion to approve Financials. Moved: Blake per standing resolution, Second McCue. Approved
  - a. Labor and installation of replacement Electric Tape on the roof has been paid out of Operational Equip Repair. Work will prevent water damage due to Ice Dams.
  - b. A Creative Station for kids was purchased with a gift from the Waverly Kiwanis Club; funds will be moved from Reserve fund to reimburse the general fund for the purchase.
  - c. The library is anticipating a potential shortfall in Salaries and Wages due to changes in staffing since the last budget cycle and an additional pay period which appears to fall in this fiscal year. Any shortfall will be covered with projected savings in other budget lines. Budget and Finance Committee may work with Jenifer and Sarah.
6. Guest Hank Bagelmann to finalize a discussion on Core Values.

**The group finalized the Core Values as: Community. Inspiration. Opportunity. Excellence.** In the coming months the board will revisit Mission (why are we) and Vision (where are we going).
7. Kayden Weatherall shared three things he loves about the Library. He said by far was coming to hear Children's Librarian Sue Van Hemert read stories when he was younger. He enjoys the book selection and considers it superior to other libraries he's been to. And he feels like he gets to have lots of opportunities at the library.
8. Motion to adjourn by Janssen, Second Jones. Adjourned.

Next Meeting: Tuesday April 14th, 2020. This meeting will be cablecast from City Hall.

Respectfully Submitted: Ross Helgevold