

Waverly Public Library
Board Meeting
September 10, 2019

The Waverly Public Library Board of Trustees met at 5:15 p.m., September 10, 2019, in the Waverly Public Library conference room.

Present: Diane Blake, Ross Helgevold, Jim Janssen, Elaine Main, Erin Jones, Andrew Kahler, James Perry, Linda Podhajsky, Deanna McCue

Also present: Library Director Sarah Meyer-Ryerson, Facilitator Hank Bagelmann, Administrative Assistant Denny Stufflebeam, and Councilman Mike Sherer.

1. Meeting called to order by President of the Board Perry at 5:15 p.m.
2. Motion to accept the agenda for September 10th and minutes of the August 13th meeting by Blake, Second Janssen. Approved
3. Financials: Revenues are performing as expected, close to budget forecast. Checks: Payment to Plumbtech after one fan seized and another was rattling on the A/C. Payment to Junior Library Guild is for books year round, identified by the organization as prominent books for young people. Payment to Overdrive is for Subscription fee for bridges Ebooks and downloadable audible books. Budget: This was a 3 pay period month. A few items on the budget are already at 100% disbursed such as insurance, which is a once-a-year payment. We've spent 50% of operating equipment and repair, but there is still reserves in the building maintenance fund. Sarah commented that it's early in the year and things look good. Motion to accept the financials by Main, second Kahler, approved.
4. Guest Hank Bagelmann attended to facilitate a conversation on Vision: Asking for reflections on why everyone in the room serves: Free knowledge, opening up of all possibilities, always loved libraries and wouldn't know life without it, unique opportunity for children to grow up in safe places, sense of community service, serve with a board and staff that are doing good things, just a good place if you want to know something and maybe you don't know how to start, can stretch your mind, grew up here with fondest childhood memories, values, doing this for my children. Sarah: freedom to read, explore, curious about anything, safe.
5. Bagelmann: What runs through successful organizations is clarity of vision, mission, and core values. We may know that, but frequently it does no good because we take it for granted. Library can't succeed at the level wanted without knowing why. And that's what the Missions Statement does, it gives you the WHY. "Mission Statement: Your window to information, recreation, and community." When debating a next step, this statement is the litmus test. The library also needs a vision statement, which tells you WHERE you are going. Mission tells you WHY you are going there. Those that own it have to decide. It has to suit you because it lets others understand why you are important to this community
6. Core Values: examples: Caring, integrity, responsibility. Making sure that the WHY and WHERE and WHAT you are doing is consistent with your core values. You remember it because it's simple and also profound, and it's those things that you will rely upon.
7. Handouts were reviewed on division of duties between board, director, and staff.
8. Continuing Ed Opportunity, contact Sarah if you want to do it. Book discussion of: *13 Ways to Kill Your Community*. Understanding audiences for engagement and support.
9. Motion to adjourn by Jones, second Podhajsky, adjourned.

Respectfully Submitted: Ross Helgevold