

The Waverly Public Library Board of Trustees met at 5:15 p.m., Tues. May 8th, 2018 in the Library Conference Room.

Present: Diana Blake, Ross Helgevold, Jim Janssen, Erin Jones, Elaine Main, Deanna McCue and Linda Podhajsky. Also present: City Council Liaison Mike Sherer, Librarians Sarah Meyer-Reyerson, Kris Fagre, Emily McClimon, Jillian Rutledge, and Admin. Assistant Denny Stufflebeam.

Absent: Andrew Kahler, Mark Lenius;

1. Meeting called to order by Blake at 5:15 p.m.
2. Moved by Main, seconded by Janssen, to adopt the agenda as amended for the May 8th meeting. Approved.
3. Moved by Janssen to approve the April 2018 minutes, seconded by Main. Approved.
4. Jim Janssen introduced the discussion of “Lighthouse Libraries” and invited the librarians present to share their thoughts on the future of libraries.
5. Moved by Podhajsky to approve the financials for April 2018 per standing resolution, seconded by McCue. Approved.
6. Motion from Special Projects Committee to approve Special Project request for \$500 for extension arms for staff computer monitors (to share a screen with a library patron). This will be funded through the WPL Foundation custodial funds. Approved.
7. Sarah provided an update on the *Enrich Iowa* State funding to be spent by June 30th, currently in Reserve Savings. One item purchased so far was a walker w/brakes and a seat, recommended as equipment for patron use in the library.
8. Personnel & Policies Committee brought the Young Patron Safety policy with changes for approval. Discussion followed in regard to which terminology to use – “parent designee” or “caregiver”. Policy will go back to committee and the City Attorney will be consulted.
9. The Board approved special library hours (2pm-5pm only) for Saturday July 21st, which is Heritage Days in Waverly. Library staff will be involved with the parade at 10:30am. Motion by Podhajsky, second from Janssen. Approved.
10. The Personnel & Policies Committee will hold a special meeting later in May to further investigate potential consultants for the Library’s Long Range Planning / Space Needs Study. The entire Library Board will be notified and will be welcome to attend.
11. It was moved by Podhajsky to adjourn the meeting at 6:43 p.m., seconded by Jones.

Signed: Sarah Meyer-Reyerson, Amended June 12, 2018