

The Waverly Public Library Board of Trustees met at 5:15pm on Tuesday, November 8, 2016 in the Library Conference Room.

Present: Blake, Frerking, Janssen, Lenius, Leong, McCue, Podhajsky.

Absent: Main, Shanks.

Also present were Library Director Meyer-Reyerson and Administrative Assistant Stufflebeam.

1. The meeting was called to order at 5:15pm by McCue.
2. The agenda was unanimously approved on a motion by Blake.
3. Podhajsky's motion to approve the October 2016 minutes was unanimously approved.
4. Podhajsky made a motion to approve per standing resolution the Financials for October 2016. The motion was unanimously approved.
5. Meyer-Reyerson reported progress by Budget & Finance Committee on 2017-18 Library budget request; draft proposal was discussed by Board.
6. Leong provided background on proposed Revision to Behavior Policy concerning animals in the Library. As recommended by Personnel & Policies Committee, Revision to Behavior Policy was unanimously approved.
7. Janssen provided background on proposed WPL sponsorship of *Little Free Library* at Southeast Elementary School. As recommended by Personnel & Policies Committee, WPL Sponsorship was unanimously approved.
8. Reports:
 - Meyer-Reyerson reported Bremer County Library Association met October 18 and will request 5.5% increase from Bremer County for 2017-18. Additionally, BCLA is requesting \$5,000 for a technology trainer position to serve all Bremer County Libraries.
 - Meyer-Reyerson reported on staff reorganization converting Librarian position vacancy into 4 part-time Circulation Clerk positions. The reorganization is budget neutral and facilitates Library's Long Range Outreach Goals.
 - Meyer-Reyerson reported Budget & Finance Committee will meet November 23 at noon in the Library Conference Room to finalize 2017-18 Library budget request.
9. Blake moved to adjourn the meeting at 6:23pm.

The next regular Library Board Meeting will be on Tuesday, December 13, 2016 at 5:15pm in the Library Conference Room.

Respectfully submitted by Eric Leong, Secretary