

The Waverly Public Library Board of Trustees met at 5:15pm on Tuesday, September 13, 2016 in the Library Conference Room.

Present: Blake, Frerking, Janssen, Lenius, Leong, Main, McCue.

Absent: Podhajsky, Shanks.

Also present were Administrative Assistant Stufflebeam and Building Supervisor Bierinann.

1. The meeting was called to order at 5:17pm by McCue.
2. The agenda was unanimously approved on a motion by Blake.
3. Janssen's motion to approve the August 2016 minutes as corrected was unanimously approved.
4. Main made a motion to approve per standing resolution the Financials for August 2016. The motion was unanimously approved.
5. Reports:
 - Biermann provided updates on a number of building and grounds projects, including:
 - Completion of WPLF Garden Water Feature Project
 - Meeting Room Divider Replacement Project
 - Building Water Softener Project
 - LED Light Replacement Project
 - Bremer County Library Association – request amount for 17-18 FY due by October 18 BCLA meeting. Board will discuss and propose request at October 11 meeting.
 - Special Projects proposals are due September 15. Special Projects Committee will schedule meeting to review proposals.
 - Personnel & Policies Committee September 14 meeting is postponed. Brief discussion of agenda items for upcoming meeting.
 - Budget & Finance Committee will meet in October.
 - Brief discussion of filling Board liaison to Friends of the Waverly Public Library vacancy. Frerking volunteered to serve as liaison.
6. Blake moved to adjourn the meeting at 6:10pm.

The next regular Library Board Meeting will be cablecast on Tuesday, October 11, 2016 at 5:15pm in the City Council Chambers.

Respectfully submitted by Eric Leong, Secretary