

Waverly Public Library Board of Trustees met at 5:15 pm on Tuesday, February 12, 2013 in the library conference room.

Present: Biddison, Blake, Frerking, Lenius, Main, Mask, McCue, Podhajsky. Also Present: Meyer-Reyerson, Burrow. Absent: Council member liaison Lieb, Williams

1. Blake called the meeting to order at 5:15 pm.
2. Agenda adopted on Main's motion.
3. January 2013 minutes were approved on Podhajsky's motion
4. Financials approved per standing resolution on Podhajsky's motion
  - a. E-rate appeal was accepted
  - b. Landmark audiobooks lease was paid
  - c. State library of Iowa funds were received.
5. Burrow requested that the Board consider changes to holiday hours due to low traffic counts on those Sundays, and to allow staff time off with their families. On McCue's motion, the Board approved closing the library on the Sunday before Memorial Day and the Sunday before Labor Day. Hours will be reallocated to other project.
6. Iowa Library Services (formerly State Library of Iowa) funds were received. Money is allocated, per motion from Buildings and Grounds Committee to spend up to \$4000 for additional security cameras. Motion unanimously passed.
7. Special Projects Committee moved to spend \$400 for a Lego table from foundation custodial funds. Motion unanimously passed.
8. Long Range Plan is ongoing. Several consultants have been contacted but SMR is awaiting more information on a consultant.
9. Other Reports:
  - a. Personnel & Policies Committee began changes to new City of Waverly handbook to reflect the peculiar nature of the library and its relationship to local government.
  - b. City and County budget requests-positive feedback on library's presentation.
    - i. Carpet request budgeted for next 2 years with work to begin in FY14-15.
      1. Utilities budget adjusted down.
      2. County request not likely to be approved at suggested percent.
  - c. Friends of the Library Board has two new members, as Shirley Dominy and Marianne Beck retired from the board.
  - d. Library Foundation Board to meet for annual meeting on Feb. 26<sup>th</sup>.
  - e. Director's Report
    - i. Friends' Chocolate Buffet/silent auction scheduled
    - ii. Broken window in children's area to be replaced
    - iii. Recent letter to the editor was discussed with SMR offering to meet with patron to explain the perceived issues with teen program event.
    - iv. Open Meetings to be discussed at next meeting
10. Adjourn 6:42 pm

Respectfully submitted by Alan Mask, secretary