

The Waverly Public Library Board of Trustees met at 5:15 on Tuesday, April 9, 2013 in the library conference room.

Present: Biddison, Blake, Frerking, Lenius, Main, McCue, Podhajsky, and Williams. Also present were Library Director Meyer-Reyerson and Council Liason Lieb

The meeting was called to order at 5:15 by Diana Blake.

- The agenda was adopted on a motion by Frank Williams.
- Elaine Main's motion to approve the March 2013 minutes was approved.
- The Financials for March 2013 were discussed. It was brought up that:
 - *the county contract would be finalized by the end of April,
 - *the city would now pay for the library gardener rather than the Friends of the Library,
 - *and Brad was in the process of getting bids on fixing coil leaks in the air conditioner as well as estimates on more environmentally friendly refrigerants for the AC unit.Larry made a motion to approve per standing resolution the Financials for March 2013.
- The expenditure of Enrich Iowa Funds was also discussed.
 - *As previously approved, approximately \$4000 will be spent on new security cameras.
 - *Also previously discussed was the need to clean, update, and/or reupholster chairs in the library. Sarah Meyer-Reyerson showed a sample of non-upholstered, easy-to-clean chairs that could replace the chairs at the computer stations, thus creating a uniform look. The cost to purchase 16 chairs is approximately \$2000. Concern was expressed over the depth of the chair back legs and the lack of dimensions. The worn chairs could still be reupholstered and used in other areas of the library or sold at auction.
 - *The remaining Enrich Iowa funds could be used to purchase a Freegal subscription, a downloadable music service, for \$5000 per year.
- The Library Foundation recommended to change the Special Projects Calendar from a fiscal to a calendar year. Elaine moved to shift the special projects calendar to a calendar year as opposed to a fiscal year. No special projects were proposed to the Special Projects committee so money is available. Board members were encouraged to spread the word about this opportunity.
- In other reports:
 - *National Library Week will be celebrated with a Baconfest.
 - *The Summer Reading Program will go to print following Sue Van Hemert's meeting with Sue Sherwood, the contact person for Pet Pals which is a "Dogs as Reading Buddies" program for new and reluctant readers.

- *The Waverly Public Library Foundation Investment Committee will meet later this month to decide on CD bids. Diana will accompany Sarah as Deanna McCue will be out of town.
- *Sarah had a positive dialogue with Phil Jones and Bill Werger regarding the City Employee Handbook and why, because of the role of the Library Board of Trustees, library employee policy will differ occasionally from city employee policy. It was discussed that perhaps there can be one common Employee Handbook with occasional paragraphs inserted to define where and how library policy differs from city policy.
- *The Long Range Planning Process will continue as library staff members revise and update the current plan which will be presented at the May 2013 board meeting. When approved by the board, this plan will carry the library forward into the fall until a new long range plan can be made in conjunction with a qualified consultant beginning in late August/early September.
- *In the Library Director's Report, Sarah updated us on:
Sarah Mueller, the new page,
"Reach Out and Read," a potential new program with the Waverly Health Center,
"Dogs as Reading Buddies" as part of the Summer Reading Program,
and Baconfest, April 15-19.

Frank moved to adjourn the meeting at 5:59.

The next regular Library Board Meeting will be Tuesday, May 14, 2013 at 5:15 in the library conference room.

Respectfully submitted by Laura Frerking, Secretary