

The Waverly Public Library Board of Trustees met at 5:15pm on Tuesday, July 12, 2016 in the Library Conference Room.

Present: Blake, Janssen, Leong, Main, McCue, Shanks.

Absent: Frerking, Lenius, Pohajsky.

Also present were Library Director Meyer-Reyerson and Council Liaison Reznicek.

1. The meeting was called to order at 5:15pm by McCue.
2. The agenda was unanimously approved on a motion by Blake.
3. Main's motion to approve the June 2016 minutes was unanimously approved.
4. Blake made a motion to approve per standing resolution the Financials for June 2016. The motion was unanimously approved.
5. Meyer-Reyerson led review of EOY financials 2015-16. Highlighted savings due to energy efficiency upgrades to be considered in FY 2017-18 budgeting.
6. Motion to approve Policy Revision to Waverly Historic Photographs Collection, upon recommendation of the Library's Personnel & Policies Committee was unanimously approved.
7. Motion to approve Special Project request for a Book Repair System (\$1,532) to be purchased with Waverly Public Library Foundation custodial funds, and upon recommendation of the Library's Special Projects Committee was unanimously approved.
8. Motion to approve Contract Award to Wells Hollow Landscaping LLC for \$26,196 for the Waverly Public Library Water Garden Project, to be funded through the Waverly Public Library Foundation, with completion by October 1, 2016 was made by Janssen. Meyer-Reyerson provided updates on fundraising efforts. The motion was unanimously approved.
9. Discussion providing background on the origin of the Library Director's duties as City Staff Liaison to the Waverly Historic Preservation Commission and the sustainability of continuing to serve in this additional capacity.
10. Reports:
 - Meyer-Reyerson reported on the continuing success of the Summer Reading Program 2016. The Board received the report with great enthusiasm and regard to the Library Staff.
 - Meyer-Reyerson reported that the June replacement of Ice Guards on the Library Roof did not happen due to scheduling conflicts, and will be completed FY 2016-17.

- Meyer-Reyerson reported that the Meeting Room Divider Repair will take place August 29-30. The Meeting Rooms are not reserved those days, and the divider will remain closed until the scheduled repair.
- Meyer-Reyerson reported hiring for the Administrative Assistant Position (half-time) is in progress.
- Meyer-Reyerson reported on a new community partnership initiated by Karen Thalacker, Wartburg College, to support an Adult Literacy Program in which the Library will serve as a meeting site for participants.

11. Janssen moved to adjourn the meeting at 6:30pm.

The next regular Library Board Meeting will be Tuesday, August 9, 2016 at 5:15pm in the Library Conference Room.

Respectfully submitted by Eric Leong, Secretary