

Waverly Public Library Board of Trustees
Minutes, Tuesday, July 13, 2010

Frank Williams, vice president, called the meeting of the Waverly Public Library Board of Trustees to order at 5:15 p.m. on Tuesday, July 13, 2010. Larry Biddison, council liaison Bob Brunkhorst, Elaine Main, Alan Mask, Deanna McCue, and director Sarah Meyer-Reyerson were also present. Mark Anderson, Diana Blake, Linda Podhajsky, and Arne Waldstein were absent.

The **agenda** was adopted as printed (moved by Biddison/seconded by McCue/passed).

Minutes from May and June were approved (Main/Biddison/passed) with one correction. The first bullet of library director's report in the June minutes should read "The funds from the 10 percent projected cut in 2009-10 state library money....."

Financials for June 2010 were passed as per standing resolution. The Wal-Mart charge of \$852.02 purchased fertilizer and \$700 (from reallocated funds) of Wii games and videos.

The **fiscal year** expense summary demonstrated tight budgeting, with only \$50 remaining in salary and wages. About \$712,000 was spent in 2009-10—\$13,000 of that from library reserve funds. Unexpended utility funds totaling \$11,342 will be returned to the city. Meyer-Reyerson said, compared to state certification standards, the Waverly Public Library has been "average" in expenditures for new materials, and she felt good about the \$84,610 spent for materials in 2009-10.

The Personnel and Policy Committee revised the library's **Collection Development Policy** so that staff and patrons can use it more easily. In addition to including "The Freedom to Read" statement, the American Library Association suggests that libraries adopt a "Freedom to View" statement. After discussing the "Freedom to View" statement and its relationship to the library's computer policy, the Collection Development Policy was tabled (McCue/Mask/passed) and referred to the Personnel and Policy Committee for a recommendation.

The **Special Projects** Committee recommends three expenditures from the library foundation's custodial funds—\$250 for kids' computer accessories, such as color-coded keyboards and smaller mice; \$200 for public circulation cake pans; and \$1,000 to finish microfilming the Tripoli Leader. These recommendations passed (McCue, Biddison/passed). The trustees also approved from foundation custodial funds a \$4,000 special projects budget for 2010-11 (McCue/Biddison/passed).

Committee assignments will not change in 2010-11; Mask will serve on the Building and Grounds Committee.

The library director reported—

- The **summer reading program** broke records with 550 preschoolers through sixth graders registered. More than 300 persons attended the reptile program.
- **Daily traffic count** from March through June increased over the 2009 count. For example, 15,887 persons used the library in June 2010, averaging 611 persons/day or 67 persons/hour.
- The **Waverly Public Library Foundation annual meeting** will be noon, July 27.
- **Historic photos** will be on display July 15-17 during Heritage Days, including a new set of historic photos superimposed over their present day sites.

- **Gifts** in memory of Jane Sauerbrei include a letter of historic remembrances from Myrna Mathison, Duluth.

Williams reported that the Building and Grounds Committee is checking the feasibility of a **rain garden**.

The meeting adjourned at 6:25 p.m. (consensus).

The board will meet at the library at 5:15 p.m., Tuesday, August 10.

Respectfully submitted,
Elaine Main, Secretary pro-tem