

The Waverly Public Library Board of Trustees met in regular session at 5:15 p.m. on Tuesday, July 14, 2009 in the library meeting room. Present were Anderson, Biddison, Main, McCue, Podhajsky Timmerman, Waldstein, Williams and Reyerson, Blake was absent.

Anderson called the meeting to order at 5:15. Waldstein moved adoption of the agenda; carried.

Minutes of June 2009 meeting were approved on a motion by Williams.

After a Bylaws review (Article II, Section 4 “no one serves more than three terms in the same office”) it was determined that an election of a board secretary was required. Main nominated Podhajsky who was elected. The Board commends Timmerman for her exemplary work for the past three years.

Financial reports FYE 2009 and June, 2009 were reviewed. Per motion by Timmerman, they were approved per standing resolution.

The Special Projects committee recommended the following project expenditures totaling \$1381.40:

- \$681.41 for the Information Desk which has been completed.
- \$500 for landscaping around the new bridge (under construction). A “rain garden” was suggested.
- \$200 for wall kits for educational materials (bags containing a variety of education materials for youth and available for check out).

Personnel and Policies Committee recommended three policy modifications:

- Limited Access Policy change paragraph two pursuant to Chapter 692A of Subtitle 1 of Title 16 of the Code of Iowa prohibiting the presence on library property of convicted sex offenders with offenses against minors. Approved.
- Waverly Historic Photographs Collection Policy revised (see P and P minutes). Approved.
- Personnel Policy addition: ***Internet and computer use for library employees. Security. Staff shall follow the safe operations procedure (distributed to staff).*** Approved.

For information only, the Loan & Billing Policy is online at <http://city.waverlyia.com/policies.asp>.

Reports:

- Evaluation of Library Director: P & P reviewed and discussed Reyerson's self-evaluation dated 7/9/2009 with this evaluation--"spectacular, fantastic job, could ask for no more." The committee encouraged Sarah to take time now to establish a balanced and full life, especially after a very busy and successful year. Williams moved an enthusiastic endorsement of the P & P report. Carried.
- Library Safety and Security: Since the library has experienced some incidents, the Board consensus is to study/investigate the possibility of installing video surveillance.

There being no other business, the meeting was adjourned at 6:57 p.m.

Respectfully submitted,
Linda Podhajsky, secretary