

Waverly Public Library Board of Trustees
Minutes for December 9, 2008

In attendance: Blake, Biddison, Waldstein, Williams, Podhajsky, Main, McCue, Anderson, and Director Meyer-Reyerson

Absent: Timmerman and Ackerman

Anderson called the meeting to order at 5:20 p.m. and appointed Biddison secretary pro-tem.

Biddison moved adoption of the agenda, Williams seconded, carried.

Blake moved the November 11, 2008 minutes be approved, McCue seconded, carried.

Financials: Sarah highlighted the November statement which included the longevity bonuses to staff employed more than four years; the bulk of the periodical subscriptions were paid thru the EBSCO contract, and the utilities included the semi-annual outside water charge. Blake moved approval of the November 2008 financials as per standing resolution, Main seconded, carried.

Building and Grounds committee: Waldstein reviewed projects scheduled for completion in 2009 which include bridge between the library/day care building; purchase of additional carpet squares while the pattern is still in production, interior painting in the west portion of the building, and appropriate tree pruning. Areas of possible action include portions of the parking lot, modifying the information desk and dumpster area.

Budget and Finance Committee: Blake covered the proposed 2009-2010 request to be submitted to the City Council for their consideration in January 2009. Items include additional carpet squares and painting discussed in the previous paragraph, one-third of a new truck for the building maintenance person and new counters in both public restrooms; Waldstein seconded the budget request, carried.

Directional Signs at the Library: Williams reported on the library directional signs to be placed at the four main Waverly entrances. The cost will be less than \$150. Blake seconded completing the project; Williams will coordinate with City/IDOT officials, carried.

Library Inventory: The director reported on the Nov. 14-15 inventory. A total of 238 items couldn't be accounted for—a follow-up inventory will be conducted in approximately a year.

A copy of the annual survey submitted to the State Library was distributed to each director.

The next meeting will be the semiannual telecast from City Council Chambers, 5:15 p.m. January 13, 2009.

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,
Larry Biddison, Secretary, pro-tem.