

WAVERLY PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes for September 12, 2006

The Waverly Public Library Board of Trustees met at 7:00 p.m. on Tuesday, September 12, 2006 at the Library.

In attendance: Tholkes, Biddison, Timmerman, Waldstein, Blake, Podhajsky, Anderson and McCue. Also, Ecker, Director Meyer-Reyerson, Carl Dillon and Lynn Montague and Alex Frerking and Alex's father.

Absent: Main

Tholkes called meeting to order at 7:00 p.m.

Podhajsky moved adoption of the agenda, Blake seconded, carried with the following addition: Since Mr. Dillon was here he gave a quick update on irrigation system. The new system is working well and plants look good. Since the water usage went up significantly they have cut back on the water use.

Special presentation by Alex Frerking on the gardens. He is interested in an Eagle Scout project with the library gardens. He would like to put in an entry way to the gardens at the beginning of the gravel path. Alex presented a drawing to the Board. Cost would be between \$150 - \$211 for the materials. Would consist of a trellis with benches on both sides. Alex filled out the form for the Special Projects Committee. Would be done late next spring with project taking approximately two weekends. Anderson moved we accept the proposal, Podhajsky seconded, carried.

Podhajsky moved to approve the August 8, 2006 minutes, Anderson seconded, carried.

Financials: Sarah reviewed financials for the month of August. Three pay periods in August. Financials are on target. Reserve transfer came from Rathe funds for activities this summer. Expenses on the horizon are \$1,000 for column repair and \$1,400 for the security gate repair. Will receive \$40,517 from county this year. Timmerman moved to accept the August financials, Blake seconded, carried.

Podhajsky moved that we move the regular meeting of the Library Board to the second Tuesday of each month at 7:00 p.m. with summer meetings at 5:15 p.m. Blake seconded, carried.

REPORTS:

Personnel & Policies: Anderson reported that Sarah has done a fabulous job this past year. P & P suggested that we could use part time clerical help to help relieve some of routine responsibilities from staff. The idea of a full time technology person came up again. The board is in agreement that we need a full time IT person. Ecker stated that the City Council has been impressed with Sarah's presence at City Council meetings. P & P goes on record that Sarah has done an A+ job and are extremely pleased with the Library's progress.

Long Range Planning:

Lifelong Learning: Monarch tagging this month, school class visits starting again, Wartburg students starting a Saturday book club for children called "Book Jabbers", Anne has held a Teen Advisory Board meeting, Waverly Historical Photos collection is growing. New photos acquired from Don Schoof and a DVD of historical photos set to music from Jude Gardner.

Commons: Have been more gifts to the gardens in large part to Carl & Lynn. The Library's ICN room was used by a Minneapolis based business to conduct a remote job interview with a Waverly area applicant.

Information Literacy: Arnie Waldstein had encouraged Sarah to submit a proposal to Kiwanis. Staff Burrow & Drolet submitted a Homework Help project. Arnie presented to the Kiwanis and they are interested in hearing more about this. Sarah has been invited to speak on October 9 regarding this project to the Kiwanis.

Public Relations/Publicity: A lot of discussion regarding 150th celebration. Jenny worked closely with Friends, newspaper article in today's paper, Governor's visit this month, Library study and statistics presented to City Council; and Sarah spoke to a small group of ladies on 09/01/06 - a Literature Club.

Linda Podhajsky made a motion to thank City Council and Mayor for making September Friends of the Library month. Anderson seconded. Carried.

Sarah provided Library statistics and an article entitled "Long Overdue" for our information. Sarah also provided us with a count of borrower registrations for the Library. A total of 17,000 borrowers.

Greg Tholkes informed the Board that he will be moving to Mankato, Minnesota this month. This will be his last meeting on the Board. Our thanks to Greg for his work for the Library. He has done a great job and will be missed.

The next meeting is set for 7:00 p.m. Tuesday, October 10, 2006 at the Library.

No further business the meeting was adjourned at 8:10 p.m.

Respectfully submitted,

Denise G. Timmerman, Secretary

Greg Tholkes, President