

WAVERLY PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes for August 8, 2006

The Waverly Public Library Board of Trustees met at 5:15 p.m. on Tuesday, August 8, 2006 at City Hall. This meeting was cablecast.

In attendance: Biddison, Timmerman, Podhajsky, Anderson, McCue and Main. Also, Ecker, Beth Burrow from the Library and Director Meyer-Reyerson.

Absent: Tholkes, Blake and Waldstein.

Biddison called meeting to order at 5:15 p.m. Biddison also gave a very nice overview of the Library for those viewing the cablecast.

Podhajsky moved adoption of the agenda, Main seconded, carried.

Podhajsky moved to approve the July 11, 2006 minutes, Timmerman seconded, carried.

Financials: Sarah reviewed financials for the first month of the new fiscal year. The one large expenditure in July was the annual service fee to Johnson Controls. Sarah also informed the board that repair had begun on the column in the drive. The total repair cost is \$2,500.00 of which the Library has to pay \$1,000.00. Biddison moved to accept the July financials, Main seconded, carried.

Next was the appointment of Deanna McCue to the WPL Foundation Board. Main moved to appoint Deanna McCue to the WPL Foundation Board, Anderson seconded, carried.

A set of Bylaws for the Special Projects Committee was brought before the Board. This is the only committee which has its own Bylaws. This is due to the fact that this committee is dealing with funds. Podhajsky moved to accept the Bylaws, Timmerman seconded, carried.

McCue gave a brief review of the Special Projects Committee. The committee has met twice and worked on ideas and a form for people to submit with project ideas. Their next meeting is in October. The deadline for project proposals is September 15th.

Meyer-Reyerson discussed moving the regular Board meeting to the 2nd Tuesday of the month so that financials are current for the previous month. Discussion was held and this item will be put on the agenda again in September for finalization. The next Board meeting was moved to Tuesday September 12th at 7:00 p.m.

REPORTS:

Computer Upgrade: The Library now has nine new public internet stations and staff has received much positive feedback from users. With the \$2,086 left in Gates Foundation funds a proposal was brought to the board to purchase three new computers and three new 19" flat monitors for a total price of \$2,124.06. Then there would be 15 public computers. Anderson moved to accept this proposal, Podhajsky seconded, carried.

Waverly Public Foundation board met for its annual meeting. This meeting was about appointments and investments. The Foundation's Investment Committee is set to meet on August 17th.

Long Range Planning: Meyer-Reyerson presented a power point presentation to the Board which included goals that have been reached this past year.

Lifelong Learning: New microfilm reader & scanner, Local & Family History collection growing due to work of local volunteers. Added satellite collections at Waverly Senior Center and Bremer County Jail, Proctored 40 exams for adult distance education students. Expanded outreach to children by taking storytime to Southeast Preschool as well as four home daycares. W-SR summer school participated in summer reading program. Total attendance at summer reading program activities was over 1000 with 472 children registered for reading program. In the Teen Summer Reading Program, 64 teens read 60,000 pages and raised over \$1700 for Heifer International.

Commons: 884 meetings held at the Library in 05-06, policy changed to accommodate after-hours meetings, wireless Internet access available, WPL Foundation funded in-ground irrigation system in the gardens.

Information Literacy: Assigned Beth Burrow to Information Services position, increased staff continuing education, updated/replaced 9 public computers.

Public Relations: Increased emphasis on in-library displays, continued a regular presence in Waverly newspapers, spoke to local organizations, worked extensively with Wartburg marketing students on a new Library logo and a TV commercial.

Future Long Range Planning:

Lifelong Learning: Evaluate outreach to home daycares and consider expanding; track collection spending; and explore possible services for adult community.

Commons: Make a decision about making coffee available to patrons.

Information Literacy: (Major area for this fiscal year). Encourage staff in continuing education opportunities; meeting with teacher-librarians at W-SR and Wartburg; expand computer classes for public and bring a full-time system administrator onto the City staff.

Public Relations/Publicity: Make plans to celebrate the Library's 150th birthday in 2007.

It was also noted that Meyer-Reyerson attended the Iowa Library Association Leadership Institute in Pella last week and Sarah commented that it was very informational and helpful.

The next meeting is set for 7:00 p.m. Tuesday, September 12, 2006 at the Library.

No further business the meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Denise G. Timmerman, Secretary

Greg Tholkes, President