

WAVERLY PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes for June 6, 2006

The Waverly Public Library Board of Trustees met at 5:15 p.m. on Tuesday, June 6, 2006 in the Library conference room.

In attendance: Timmerman, Dillon, Biddison, Blake, Waldstein, Tholkes, Main and McCue. Also, Ecker and Director Meyer-Reyerson.

Absent: Podhajsky.

Tholkes called meeting to order at 5:15 p.m.

Blake moved adoption of the agenda, Dillon seconded, carried.

Main moved to approve the May 2, 2006 minutes, Biddison seconded, carried.

Financials: Sarah reviewed financials and advised that the last transfer for the fiscal year would be made in the amount of \$9,156.17 - this would come out of Technology fund, State Library money, Rathe money and Wal-Mart grant. This will cover the new computers which arrived today. The cost to repair the security gates will be \$1,240.00, plus shipping (needed new power supply boards at \$500.00 each). Brad can install with some phone help. There will be funds left in personnel at the end of the fiscal year. Sarah might move this money and place a book order before the end of June. Blake moved to accept the May financials, Timmerman seconded, carried.

Special Projects Budget: Within the WPL Foundation custodial funds there is \$4,000 set aside to use for projects between July 1, 2006 and June 30, 2007. Main moved to approve this \$4,000.00 for special projects, Dillon seconded, carried.

Election of Officers: Officers were elected as follows for the 2006 - 2007 fiscal year: President - Greg Tholkes, Vice President - Larry Biddison, Secretary - Denise Timmerman and Bremer County Library Association Representative - Deanna McCue. Main moved to accept the appointment of these officers, Blake seconded, carried.

An amendment to the Library's Behavior Policy was brought before the Board for approval. Main moved to accept this amendment with the addition of "or conversation" to paragraph 5. McCue seconded, carried.

An amendment to the Library's Safe Child Policy was brought before the Board for approval. Main moved to accept this amendment, Blake seconded, carried.

The Board had previously approved an amendment to Celebrations & Remembrances Policy on March 7, 2006. It has now been discovered that this was already included in Personnel Rules and Regulations. Main moved to strike this policy approved March 7, 2006, Timmerman seconded, carried.

Sarah discussed what the charge should be to repair and clean CD/DVD's for other libraries. Sarah had visited with Digital Dog Pound in

Waverly and found that they charge \$3.00 per disk to clean, which is what Sarah was going to charge. Blake moved we offer to Bremer County libraries repair/cleaning service of CD/DVD's at \$3.00 per disk. McCue seconded, carried.

Reports: Thirteen new computers were delivered today and Larry will be getting these up and running. Eleven of the 18 locations in the garden for "adoption" have been taken. They have started installing the new irrigation system today. WPL Foundation has not set a meeting date. Carl Dillon reported that Marilyn Johnson had given \$115.00 in memory of her husband, Wendell Johnson, to be used in the garden. It was also noted that Greg Tholkes and Larry Biddison have been reappointed to the Board.

We have had some minor damage to the South-most column in the drive-up area of the Library. The stone cap on the column was cracked apart at the joint and chunks of stone were thrown onto the sidewalk. A police report was filed. There is a \$1,000 deductible on the building insurance.

Long Range Planning: Lifelong Learning - the last school class visits for the school year are done and the Summer reading program flyers have been distributed. Also, there have been articles in the newspaper about the Summer reading program. Commons - garden recruits for the Summer of 2006 are falling into place and partnerships are being maintained with Bremwood and the Waverly Garden Club. Information Literacy - Staff has attended classes and new computers for public work stations are here.

Other Business: An email from Mary Stabe, Library Director at Tripoli, was received concerning a contract with the City of Frederika. Mary's question was if Frederika contracts with Tripoli for \$1,500 for one year will other Bremer County Libraries honor this or continue to charge their own fees to Frederika residents? McCue made the following motion: We are pleased to see progress, but until we have a move up to the average rate, or a plan to get there, we are going to maintain the \$25.00 charge per Frederika resident for a Library card. Biddison seconded, carried.

Summer meeting dates: August 8, 2006 at 5:15 and September 5, 2006 at 5:15.

The next meeting will be cablecast and is set for 5:15 p.m. Tuesday, July 11, 2006 at City Hall.

No further business the meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Denise G. Timmerman, Secretary

Greg Tholkes, President