

The Waverly Public Library Board of Trustees met in regular session at 7:00 p.m. on Tuesday, August 30, 2005 in the Conference Room at the library.

Present were Biddison, Blake, Dillon, Main, McCue, Tholkes, Waldstein. Director Meyer-Reyerson. Council member Ecker.

Absent: Podhajsky, Timmerman.

Tholkes called the meeting to order at 7:05 p.m.

Main moved setting the agenda, Blake seconded, carried.

Blake moved approval of the July 26, 2005 minutes, McCue seconded, carried.

Meyer-Reyerson led the review of the August disbursements and financials. Main moved approval, Blake seconded, carried.

Main, member of the library Personnel and Policies Committee, offered the following amendments to the library personnel rules and regulations.

Main moved that the wording of Article V, section 1 of the bylaws be changed to read, "The Director of the Library shall be employed by the Board and shall hold a graduate degree in Library and Information Science from an American Library Association accredited program." The change clarifies the fact that ALA accredits programs, not people. McCue seconded, carried.

Main moved the same wording be used in the job description for the Director of the Library. Dillon seconded, carried.

Main moved that Section 12.4 of the Personnel Rules and Regulations (vacation calculation for exempt employees) be changed to list the three positions as "YOUTH SERVICES LIBRARIAN/SUPERVISOR, CIRCULATION SERVICES LIBRARIAN/SUPERVISOR, AND INFORMATION SERVICES LIBRARIAN/SUPERVISOR." The addition of the word "Librarian" reflects library terminology; the use of the word "supervisor" reflects City employee terminology. This change reflects a change in benefits for the Circulation Services Librarian/Supervisor, due to a shift from hourly to salaried status. This also changes the job title of "Assistant Director" to "Information Services Librarian/Supervisor," in regard to vacation leave benefits. Blake seconded, carried.

Meyer-Reyerson reviewed the proposed library meeting room policy. Changes include that it is no longer necessary to be a library card holder to use the room. The Activities Room and Multipurpose Room are available for public use until 10:00 p.m. Monday through Thursday by prearranged reservation. Fees will be charged for room use from the normal library closing (8:00 p.m.) until 10:00 p.m. Library staff will remain on duty. Main moved approval, McCue seconded, carried.

Meyer-Reyerson reported a \$7,633 gift from the Irma Rod estate has been deposited in the library's reserve account. Blake moved the gift be moved to the Foundation custodial account,

seconded by Dillon. After discussion about the goals for Foundation funds, this motion was tabled.

Meyer-Reyerson reviewed the situation between the Tripoli Public Library and the citizens of Frederika. The Frederika city government has not renewed the contract to pay for library services offered by Tripoli. Frederika card holders will no longer be able to access area libraries without also paying a fee to use their services. Currently 24 Frederika citizens have Waverly library cards.

Adjournment was at 8:40 p.m. Next meeting will be Tuesday September 27th at 7:00 p.m.

Respectfully submitted,
Larry Biddison, interim Secretary