

WAVERLY PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes for July 26, 2005

The Waverly Public Library Board of Trustees met at 5:15 p.m. on Tuesday, July 26, 2005 in the Council Chambers at City Hall. In attendance: Dillon, Blake, Tholkes, Timmerman, Podhajsky, Biddison, Waldstein, Main and McCue. Ecker and Meyer-Reyerson were also in attendance. The meeting was cablecast.

Meeting called to order at 5:15 p.m.

Agenda set - Dillon moved, Podhajsky seconded, passed.

Tholkes welcomed viewers of the cablecast and gave information regarding the library to the public and members introduced themselves.

Main moved to approve the June 20, 2005 minutes and Blake seconded, passed.

Financials: Meyer-Reyerson presented the financials for July in a new format. Sarah is still "tweaking" this format for the new fiscal year and will continue to work on this. Personnel budget is higher for July due to Pat Coffie's retirement.

Sarah stated that funds received from the State of Iowa for technology could be higher than anticipated.

Internet access through Cedar Rapids Public Library is up and running. No bill received for this service yet - still waiting.

The new microfilm reader/printer is close to full installation. Printing, email and scanner still need to be installed.

Blake moved, Podhajsky seconded to approve the July financial report. Passed.

Staff update: Beth Burrow has been hired as of July 7, 2005 as Information Services Librarian; Kathy Schaufenbuel has been moved to salaried full-time; Dan Graeser is the Library's new janitor; and Meredith Young is a new page.

Long Range Plan Update: This will be a monthly agenda item from now on to keep everyone updated. Elaine Main prepared a press release that has appeared in the paper. Sarah Meyer-Reyerson's date to speak to Rotary has been moved to August 25, 2005. Sarah also reported that she is in the process of reassigning responsibility for certain portions of the LRP.

Lifelong Learning: Sarah reported the summer reading program was very successful; new microfilm reader is in place and exam proctoring by staff is becoming more popular.

The Library as Commons: Staff is drafting a revised meeting room policy; the garden is doing well and Carl is working with volunteers. Information Literacy: Wireless internet is now available; new monitors installed, new scanner has been purchased and will be installed with

new microfilm reader and Beth Burrow has been hired as Information Services Librarian and will coordinate services at information desk.

Meyer-Reyerson stated that condensation has been ok lately. Hopefully on the right track for now for repairs which will be done in the Fall.

Sarah announced a gift from the Irma Rod Estate to the Library and also advised that there was another estate gift coming in the future. These are gifts to the Library, not the Foundation, and Carl Dillon mentioned that the Foundation did have an endowment fund if people were interested in this.

Meyer-Reyerson also mentioned staff had been discussing a possible adjustment of holiday hours which fall on a Sunday and perhaps starting the fall schedule the Sunday after Labor Day. More information to the Board in August.

Main reported she had taken the mirror from Dutcher's to Tenenbaum's for engraving to put on the round table in the reading area (this is being done to honor Pat Coffie).

Next meeting of the Board will be held on Tuesday, August 30, 2005 at 7:00 p.m. at the Library.

Blake moved to adjourn, Podhajsky seconded. Adjournment at 6:05 p.m.