

The Waverly Public Library Board of Trustees met in regular session at 7:00 p.m. on Tuesday, April 26, 2005 in the Conference Room at the library.

Present were Main, Biddison, Podhajsky, Tholkes, Blake, Timmerman, McCue, Dillon, Waldstein. Director Coffie and AD Meyer-Reyerson, Consultant Kenagy. Absent: Council liaison Ecker.

Main called the meeting to order at 7:00 P.M.

Main moved the agenda be modified to have Roy Kenagy, library consultant from Ames, make his presentation before the regular business session. McCue seconded. Motion carried.

A long range planning session was held Saturday, April 16, 2005. It was a six-hour community meeting attended by 33 residents. Kenagy reviewed the meeting's results which included value statements about public libraries, community vision statements, a review of city strengths, weaknesses, opportunities, and threats (SWOT). Final session was on community needs the library can meet. The participants then ranked 14 possible service responses in order of importance to the residents.

The top seven responses should be the primary focus of the library staff as the staff considers goals, objectives, and activities for the next three to five years.

1. Children's door to learning. Addresses the need to foster, encourage, and stimulate children's interest in reading and learning.
2. Commons. Provides an environment that helps address the need of people to meet and interact with others in their community and to participate in public discourse about community issues.
3. Lifelong learning. Addresses the desire for self-directed personal growth and development opportunities.
4. Information literacy. Addresses the needs for skills related to finding, evaluating, and using information effectively.
5. Current topics and titles. Fulfills resident's appetite for information about popular cultural and social trends and their desire for satisfying recreational experiences.
6. General information. Meets the need for information and answers to questions on a broad array of topics related to work, school and personal life.
7. Local history and genealogy. Addresses the desire of residents to know personal or community heritage.

After a period of discussion on the top seven responses, McCue moved the seven should be the library staff's for the next 3-5 years; Waldstein seconded, motion carried. Kenagy will work with staff t several May meetings and the Board will review a draft plan at the May 31, 2005 meeting. On Saturday, June 18, 2005, the residents who participated in the April 16 planning session will reassemble to review a draft strategic plan and offer comments.

Podhajsky moved the three service responses--Commons, Information Literacy; Lifelong learning—receive additional emphasis in the plan's development and the remaining four—Children's Door to Learning; Current Topics and Titles; General Information; and Local History and Genealogy—be maintained at the current level of staff attention; Blake seconded, motion carried.

Kenagy left the meeting at 8:10 p.m. and Trustees set the meeting agenda with three additions on a motion by Blake, seconded by Podhajsky; carried. Report on Director's evaluation; report on appointment of Greg Tholkes as Vice President; and reports on two items from the Bremer County Library Association meeting were added to the agenda.

Podhajsky moved approval of the March 29, 2005 minutes, seconded by Blake, carried.

Coffie thanked the trustees for their support on calling the State legislators about the library funding support throughout the state as it is very important for maintaining the service level.

Coffie led the review of the April disbursements and financials. Blake moved approval; Podhajsky seconded, carried.

The second annual garden party is set for 1-4 p.m., Saturday, May 14. The highlight will be a ribbon-cutting ceremony to open the hard surface paths in the garden. The paths are to be constructed the first two weeks in May. Other activities will include a plant sale and children's activities.

Podhajsky moved the June/July Board meetings begin at 5:15 p.m.; seconded by Timmerman, carried.

Main moved that Greg Tholkes be named Board Vice President replacing Randall Schroeder. Seconded by Podhajsky, carried.

The personnel and policy committee reported the annual review of the director was held April 14 and was a positive experience.

Podhajsky gave a brief summary of the Bremer County Library Association (BCLA) meeting she, Coffie, and Meyer-Reyerson attended. Podhajsky spoke of Amy Parker's work on a shared information tech countywide. Parker is Tripoli librarian. Podhajsky reported that service to Frederika and a contract for that service was discussed and would continue to be discussed.

Adjournment was at 8:45 p.m. Next meeting will be Tuesday, May 31, 2005 at 7:00 p.m.

Respectfully submitted  
Larry Biddison