

2004 November 30

Minutes of the Waverly Public Library Board of Trustees

The Waverly Public Library Board of Directors met in regular session on November 30, 2004 in the Library Conference Room. Present were: Podhajsky, Blake, Main, Biddison, McCue, Tholkes. Director Coffie. Council Member, Ecker. Absent: Waldstein Schroeder, Dillon.

Main called the meeting to order at 7:00 p.m.

The agenda was set with a motion by Blake.

The October minutes were reviewed and approved on a motion by Blake and a second by Tholkes. It was noted that the spelling of Podhajsky needed to be corrected in the adjournment motion.

Blake moved that a proposed updated library behavior policy be put into effect regarding the behavior standards expected of library patrons. Motion seconded by McCue. Approved.

Coffie led the review of the November disbursements and financials. Podhajsky moved accepting the financial reports. Seconded by Blake. Approved.

The library Budget and Finance Committee will meet at 4:00 p.m. on Friday, December 3, 2004 at the library. The proposed 2005-6 departmental budget is due to the City Administrator on Friday, December 17, 2004. The proposed library budget will be presented to the board in three tiers with Develop, Maintain and Reduce as the three options. The Board will take action on the budget at the December 14, 2004 meeting.

Coffie distributed the letter from Ceilly Insulation proposing to correct the condensation problem in one diffuser. The letter's details action to be taken based on the recommended "fix" proposed by the firm Horty Elving of Minneapolis, MN. Blake moved, Biddison seconded the letter be sent to Carney for city approval of the contract and then Ceilley and the Library will sign the contract. It will not be known if the repairs done in the spring correct the problem until the summer's hot and humid weather tests the fix.

Donations towards hard surface paths in the garden area have been received from the Waverly Quality of Life Fund, the Friends of the Waverly Public Library, Tom and Sarah Scott, and Carl Dillon. The project is scheduled for completion by May 1, 2005.

Meeting adjourned at 8:00 p.m. Next meeting will be Tuesday, December 14, 2004 at 7:00 p.m.

Respectfully submitted
Larry Biddison, Secretary