

2004 March 30, 2004

Minutes of the Waverly Public Library Board of Trustees

The Waverly Public Library Board of Directors met in regular meeting on March 30, 2004 in the Library Conference Room. Present were: Podhajsky, Blake, Main, Scott, Biddison, Tholkes, Schroeder. Director Coffie, Wartburg student, Jennie Janssen. Absent: Dillon, Waldstein, Council Member Ecker.

Main called the meeting to order at 7:00 p.m.

The agenda was set with a motion by Blake.

The January minutes were approved on a motion by Blake.

Coffie led the review of the current month's disbursements and financials. Coffie reviewed actions taken ascertain value of continued patching up of failing server. On Monday, March 22, a majority of the Board had been polled for approval to order a server replacement. Primary funding for the server replacement and the renewal of contracted hours for Information Technology was Infrastructure funding released in February by the State Library of Iowa and interest in the Reserve account. Coffie reviewed other library equipment needs: microfilm reader replacement, DVD clean/repair equipment, overdue notices printer. Schroeder moved accepting the financial reports, seconded by Blake, carried.

Podhajsky led the discussion of the updated recommendation for a statement of a "Basic Contract" for services at the library i.e. what a citizen could receive without further out-of-pocket payments in the course of using the library. These basic services are:

Could I use the library often for a year without paying anything beyond my tax support? Right now, March of 2004, in Waverly, a patron could

1. Obtain first card.
2. Borrow (and return on time) all materials and equipment.
3. Have staff assistance for effective use of all materials and equipment, with minimum of three direct public service librarians on the floor during open hours.
4. Access interlibrary loan.
5. Access the web-based catalog and subscription databases.
6. Use equipment, including the computer network, and furnishings.
7. Attend meetings, library continuing education classes, and library programs.
8. Have access to building, parking lot, and grounds.
9. Use a library and site kept clean, safe, and heated or cooled appropriately.

The Personnel and Policies committee recommendation was seconded by Blake and carried.

In regard to CIPA (Children's Internet Protection Act), Biddison moved that with regard to CIPA and erate reimbursement requirements, Waverly Public Library will not:

*Limit First Amendment rights*  
*Have the expense of installing and maintaining the blocking*  
*software (which costs approximately three times what the erate*  
*reimbursement would provide)*  
**Request erate reimbursement for the Internet Service Provider**  
**costs.**

Motion seconded by Blake and carried.

The first library Garden Party is set for 1 to 4 p.m. on Saturday, May 15. The fundraising event, a first, is an effort to move some of the garden expenses from the library's operating budget to private funding through the Foundation.

During the period May 16 to 22, the library in conjunction with West Cedar School will sponsor a Scholastic Warehouse Book Sale. The event will be housed in the library and the profits evenly divided.

The meeting adjourned at 8:05 p.m. Next meeting will be Tuesday, April 27, 2004 at 7:00 p.m. at the library.

Respectfully submitted  
Larry Biddison, Secretary