

## Gifts

**Waverly Public Library**  
1500 West Bremer Avenue  
Waverly, IA 50677  
319-352-1223  
[smeyer@waverly.lib.ia.us](mailto:smeyer@waverly.lib.ia.us)

### **Waverly Public Library Gifts Policy**

The Waverly Public Library Board of Trustees welcomes donors who wish to assure the perpetuation or enrichment of the library.

#### 1. Types of gifts.

- a. **Items for the public access collection** shall meet the provisions of the Materials Selection and Collection Development Policy.
- b. **Money or property** shall be accepted if the Library Board and Director deem the gift to be manageable for library purposes.
- c. **Money or property designated for specific purposes** shall be accepted if the Library Board and Director determine those gifts further the Library's mission.
- d. **Gifts requiring appraisal** shall be appraised through the donor with the cost of such appraisal borne by the donor.
- e. **Gifts of time and talents** shall be welcomed in keeping with the library's mission as determined by the Library Board and Director.

#### 2. Consideration.

A committee appointed by the President of the Library Board of Trustees and including the Director shall consider gifts offered to the library based on.

- a. **Value to the community** in keeping with the Library's mission.
- b. **Maintenance** requirements and costs.
- c. **Stipulations** associated with the gift.

#### 3. Ultimate use.

If accepted, the Library Board and Director shall have control over the use or disposition of a gift.

#### 4. Recognition.

Signage commemorating a gift or establishment of naming opportunities may be considered by the Library Board and Director.

Adopted 2/25/2003 pc

Reviewed. No change. 10 26 2004

Revision approved 8-14-07 smr

Revised and approved 6-8-10 smr

Reviewed with no changes 2-11-14 sm-r

Reviewed with no changes 1-12-16 sm-r

Reviewed with no changes 1-14-20 smr