

Computer/Internet Station Use

Waverly Public Library: Public Computer Station Use Policy

The Waverly Public Library currently provides a number of networked computer and wireless access for use by patrons in the library for Internet browsing, word processing, and other activities.

Library users of the Internet should be aware of the following:

- **Internet** The Internet is an unregulated global information resource. The Library cannot guarantee the accuracy and/or authenticity of information discovered through this resource. Patrons who find information or subject matter that is erroneous, out-of-date, illegal, offensive, and/or controversial should contact the original producer or distributor of that work directly.
- **Internet service** The Library provides high-speed Internet access but cannot guarantee uninterrupted service.
- **Internet responsibility** The Library assumes no responsibility for a Library patron's activities on the Internet.
- **Internet access** The Library upholds and affirms the right of each individual to have access to constitutionally protected material. At the same time, the Library is a shared public space, and Library staff may ask a computer user to move to a different computer station if the text and/or graphics displayed on the computer screen is construed by Library staff as offensive to the general public. Library staff may ask a user to leave the computer station if the staff member observes behavior in conflict with this policy or the Library's behavior policy. While respecting individual users' right to privacy, the Library staff may monitor use of computer workstations to ensure compliance with this policy.
- **Internet limitations for minor children** Only parents and legal guardians have the right -- and the responsibility -- to monitor their own minor children's access to Library resources, including the Internet. Library staff assumes that those under age 18 have parental permission to use Library resources, including the Internet, unless notified otherwise by the parent/guardian.
- **Computer/device damage** The Library accepts no responsibility for damage to users' computers or other devices or for the loss of any data that may occur from the use of the Library's computers or Internet service.
- **Computer assistance** Library staff members generally do not assist patrons with their computers or computer configurations.
- **Lack of internet confidentiality** The Waverly Public Library cannot guarantee confidentiality over the Internet. Patrons entering personal information (credit card numbers, social security numbers, etc.) do so at their own risk. The Library's wireless network is open and not secure.
- **Copyrights** The Waverly Public Library complies with the United States Copyright Law and all other federal, state, and local laws relating to the use of the Internet and other electronic media.
- **Behavior** Library conduct rules as listed in the Behavior Policy apply to all Internet users.

Procedures for Public Computer Stations

- Stations are available on a walk-in basis. A one-hour time limit may be enforced.
- Patrons wanting to use the computer stations should present a library card for use in compiling statistics. A visitor's pass is also available.
- Young children with limited computer skills must be accompanied by an adult.
- No more than two people may use a computer station at once, except for adults with small children.
- Patrons are expected to be knowledgeable in basic computer operations. Library staff may assist with individualized instruction only as time permits.
- A patron may use peripheral devices (i.e. mp3 player, camera, flash drive).
- Printing of information is allowed for 10 cents per page for black and white copies and 50 cents per page for color copies.

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