

**Leisure Services Commission Minutes**  
**Thursday, July 16, 2020 7:00 pm**  
**Civic Center**

MEMBERS PRESENT: Carver, Johnson, Neuendorf, Pins  
MEMBERS ABSENT: Burrell, Solheim, Winter  
COUNCIL PRESENT: Birgen  
STAFF PRESENT: Riordan  
VISITORS: Ken Porter & Cris Christenson – ACCO Unlimited

SUMMARY OF FORMAL ACTION: Chairperson Johnson called the meeting to order at 7:03pm.

Motion: To approve June 18, 2020 minutes as presented.

14-20	Moved: Neuendorf	Seconded: Carver
Yes: 4	No: 0	Absent: 3

**Regular Business**

1. Pool Presentation

Riordan introduced Cris Christenson and Ken Porter from ACCO Unlimited who were present to present ideas for a possible splash pad and/or new pool. The presentation showed many examples of themed and not themed splash pads. There were also examples of stand-alone splash pads and examples of how splash pads could be incorporated in to a public swimming pool. Approximately 80% of splash pads are flow through meaning that the water is not circulated. The other 20% use recirculated water.

2. Cemetery Policies

Riordan presented the proposed cemetery policies to the Commission. Riordan explained that recently there have been more burials that are having graveside services at the cemetery instead of having a traditional funeral and then coming to the cemetery for interment. Riordan explained that with later arrival times and longer services, staff was needing to stay later to finish the interment after the family and friends of the deceased had left. Riordan proposed that no graveside service should start after 2:00 PM and that interment must be ready by 3:00 PM.

Motion: Approve Cemetery Policies as Presented

15-20	Moved: Neuendorf	Seconded: Pins
Yes: 4	No: 0	Absent: 3

**Director's Report:**

- Riordan reported that Streetscape was nearing completion. One tree has died and will be replaced. The trees are guaranteed for the 1<sup>st</sup> year. More waste baskets are being ordered.

- Cemetery Shop bids have come in. The low bid was by Steege Construction at \$148,700.00 with a deduction to \$147,430.00 for choice of siding. This will be going to Council and assuming it is approved construction will begin in August.
- Prairie Park has been completed for the most part. Shelter is up, basketball/pickleball slab is down and basketball hoop is up. Late in the process Riordan was approached by pickleball players who asked to extend the basketball slab so pickleball could also be played in this area. The pickleball group raised funds for the extension of the court. The area still needs to be seeded. That will be done this fall. Pins asked where the actual entrance to Prairie Park is because it feels kind of intrusive to property owners getting there. Riordan said that staff enters at the dead end, but will check where the actual entrance is. Signs need to be placed directing people to the park.
- Riordan provided drone photos of the progress on Cedar River Park. Phase 1 should be completed the 1<sup>st</sup> part of September.
- There is water in the pool. Although the pool won't be opening this summer the pool was still filled to check the main circulation pump, slide pumps, and heaters. Water will be in for approximately 1 month to drain as much chlorine from the tanks as possible. Chlorine loses its potency the longer it sits. This will also give staff enough time to exercise the pumps, heaters, and check the lights and a host of other things.
- Toshia Burrell has chosen to resign from the Leisure Services Commission effective immediately. Riordan asked if the Commission had anyone in mind as a replacement to please reach out and have them fill out an application located on the City website. Riordan also pointed out that Solheim's term ends in December. Riordan will contact Solheim to remind him.

**Chairperson Report:**

**Reports and Communications:**

**Next Meeting:**

August 20, 2020

**Adjournment:**

Motion: To Adjourn

16-20

Yes: 4

Moved: Neuendorf

No: 0

Seconded: Carver

Absent: 3

The meeting adjourned at 8:45 pm.

Respectfully Submitted,  
Garret Riordan  
Commission Secretary  
Leisure Services Director