

Golf Commission Minutes
Tuesday, February 12, 2019 Noon
Waverly City Hall Council Chambers

Members Present: Abram, B. Jones, Reusche, Thorson
Members Absent: Burrell
Staff Present: Ray, Miller, D. Jones
Council Present: Rathe (left at 12:30pm)
Visitors Present: None

Summary of Formal Action: The meeting was called to order at 12:05 pm by Chairperson B. Jones.

Motion: January 8, 2019 minutes were approved.

02-19 Moved: Reusche Seconded: Abram
 Yes: 4 No: 0 Absent: 1

Item 1 was removed for the agenda due to the unavailability of the consultant to attend the meeting to comment on potential driving range configurations.

Regular Business:

1. Election of officers

Motion: To elect Brent Jones as Chairperson and Sally Thorson as Vice Chairperson of the Waverly Golf Commission for 2019.

03-19 Moved: Abram Seconded: Thorson
 Yes: 4 No: 0 Absent: 1

2. Wartburg College Golf Team Request

Wartburg College Athletic Director has requested use of the Waverly golf course for practice times for the Men's and Women's Golf Teams. They are willing to pay for a \$100 pass per team member (approximately 20 golfers) for their fall and spring sessions during the academic year. They will coordinate the practice times with the Golf Pro.

Staff spoke to the Golf Pro and he agrees that we could give a group rate on the college passes. The Pro also stated that the practices are normally outside of prime times.

The suggestion was made to request to have the College open their golf practice facility to the Golf Pro so it can be used for lessons during the season and have that as part of the agreement.

Motion: To approve the use of the course for practice by Wartburg College Golf Teams for the discounted rate of \$100 per person for the academic season and to request the use of the Wartburg College Golf Practice Area for lessons by the Golf Professional.

04-19 Moved: Thorson Seconded: Reusche
 Yes: 4 No: 0 Absent: 1

3. Golf Pro/ Budget Update

After 2 Saturday Budget Hearings with the City Council, there is no change in the FY2019-20 Golf and Pro Shop Budgets at this time. the Golf course has 5 pieces of equipment scheduled to be replaced and the Golf Pro position will become full time on April 1 and is included in the 18-19 amended budget and the proposed 19-20 budget.

Director's Report: Ray stated that he is working on thresholds/ benchmarks for the new Golf Pro position. The idea is to have a full-time position that can dedicate their time managing the Pro Shop along with developing strategies for reducing the golf operations tax subsidy. Possibilities include making a business plan, creating operation manuals to look at possible inefficiencies and to have a reference for staff to utilize, visible initiatives like a golf package agreement with Cobblestone and the other course, etc. Ray asked the Commission to bring back ideas at the March meeting and Ray will meet with David to put together a package. Rathe suggested to review the strategy on an annual basis.

Course Staff Report: Looks like all seasonal maintenance staff will be coming back. Staff has developed an employee agreement with job descriptions to reference for future evaluations.

4 trees have been or will be planted. More will be planted with the large street tree planting in May.

Pro Report: None of last year's seasonal staff will be returning but he has a lead on a good assistant manager. The PGA Show was very productive in terms of connecting with vendors and placing orders with Show discounts.

WAGOCO: No Report

Next Meeting: There were conflicts with the March 12 date so the next meeting is tentatively Noon, Thursday, March 21, 2019 at a place to be determined.

Adjournment: 12:43pm

Respectfully submitted,
Tab Ray
Leisure Services Director
Commission Secretary