

Leisure Services Commission Minutes
Thursday, Dec. 19, 2019 7:00 pm
Civic Center

MEMBERS PRESENT: Carver, Cashman, Johnson, Neuendorf, Pins, Solheim, Winter
MEMBERS ABSENT:
COUNCIL PRESENT: Birgen
STAFF PRESENT: Riordan
VISITORS: None

SUMMARY OF FORMAL ACTION: Chairperson Neuendorf called the meeting to order at 7:02pm.

Motion: To approve Oct. 17, 2019 minutes as presented.

13-19 Moved: Cashman Secoded: Carver
Yes: 7 No: 0 Absent: 0

Regular Business

1. Pool Wages

After discussions in previous meetings it was generally acknowledged that pool staff wages should be raised to be more in line with other communities throughout Iowa. Riordan also suggested paying for all or part of certifications for life guards. He reported that currently there are typically 5-8 new guards each year and approximately 20-25 returning guards. New certifications cost approximately \$190 and re-certifications are \$35 if done through the W. The Commission hopes that the higher wage and paying 50% for new certifications will attract more guards.

Motion: To approve the pay scale as presented and to pay 50% of the cost for new lifeguard certifications.

14-19 Moved: Cashman Secoded: Solheim
Yes: 7 No: 0 Absent 0

2. Tennis Court Agreement

Riordan presented the Commission with the Tennis Court Agreement that the City has had with Wartburg since 1981. The current agreement on June 30 but was overlooked and is being brought to Commission now. Riordan stated that he had met with Wartburg officials and coaches to discuss the agreement. He asked how much the public used the courts and they stated that quite often during the summer evenings it seems like there is always someone playing. Johnson stated that he sees people on the tennis courts quite frequently. Birgen asked if the school tennis courts were available to the public if not in use. Riordan will check on this.

Motion: To recommend to Council approving the Tennis Court Agreement with Wartburg

15-19 Moved: Johnson Secoded: Winter
Yes: 7 No: 0 Absent 0

3. South Riverside Outdoor Shelter

The Commission was able to view a concept drawing of the outdoor shelter and landscaping to be located in South Riverside Park. Cashman stated that she had seen large outdoor shelters similar to this that had large "curtains" that could be lowered in case of inclement weather. She would Email pictures to the Commission.

4. 2020-2021 Budget Review

Riordan presented a rough budget for review. It will be more complete for the January meeting.

Director's Report:

- Riordan reported that the Council had approved the hiring of Hall & Hall Engineers from Hiawatha, IA as the Civil Engineer for the Ball Diamonds Project. Hall & Hall was chosen by the panel made up of City Staff, Council, and Task Force Members, (Riordan, Cherry, Bronner, Werger, Rathe, Brittain, and J. Petersen). Nine firms submitted proposals and the top 3 firms presented to the panel. After the presentations Hall & Hall was the favorite.
- Nothing has changed at the Exchange Building. We are still waiting for the contractor to finish some painting and an exhaust fan needs to be installed in the restroom.
- A very successful Candlelight Walk was held on Nov. 9th. At least 108 people and 12 dogs! Reported numbers range to almost 140 people. A special thanks to Johnson and Cashman who helped put the event on.
- Riordan stated that he wanted to clear up some possible confusion on equipment bids. In October the Commission had been emailed by a Waverly business after a bid had been awarded to a business out of town. The concern was that the Waverly business felt the bid was close enough that it should have been awarded to the local bidder. Riordan stated that this was talked about at a Council meeting and he had recommended the lowest responsible bid because that is the City policy.
- Toshia Burrell will be joining the Leisure Services Commission in January. Toshia has served the last year on the Golf Commission.
- Riordan shared a news story from KWWL about the Waverly Community Gardens.
- The Science Club Tree Sale is under way and brochures have been made.
- Riordan reported that he, Cheville, and Werger had met with AHTS Architects to discuss Streetscape. They saw bench, planter, and trash receptacle designs, and possible placements. Carver wondered if there would be trees planted along Bremer Ave. further east of Kwik Star East. Riordan said that the streetscape plan didn't go out that far and as of now there was no plan to replace some trees that were removed because of DOT regulations along Bremer Ave.
- There was a tree stolen from Brookwood Park. The assumption is that it was cut down for a Christmas tree.
- Sharon Cashman is retiring from the Leisure Services Commission after 20 years. She received a plaque at the City Council meeting for her years of Service. Thank you, Sharon, for all you have done for the Leisure Services Commission, Leisure Services Department and for the City of Waverly.

Chairperson Report:

- None

Reports and Communications:

- None

Next Meeting:

Jan 16, 2020

Adjournment:

The meeting adjourned at 8:35 pm.

Respectfully Submitted,
Garret Riordan
Commission Secretary
Leisure Services Director