

**BREMER-WAVERLY PUBLIC SAFETY BOARD**  
**111 4<sup>th</sup> Street N. E.**  
**Waverly, Iowa 50677**  
**Monday, February 14, 2005**

**PRESENT**

Mr. Daryl Behnke  
Mr. Gary Boorum  
Mr. Gaylord Hinderaker  
Mr. Fred Ribich  
Mr. Steve Reuter  
Chief Simpson  
Sheriff Hildebrandt

**ABSENT**

**GUESTS**

Mr. Richard Crayne  
Mr. Ken Kammeyer

Vice-Chairman Boorum called the meeting to order at 0900 on Monday, February 14, 2005.

The minutes of the January meeting were reviewed. Mr. Behnke moved to approve, 2<sup>nd</sup> by Mr. Reuter. All present voted aye; motion carried.

Sheriff Hildebrandt presented the Treasurers report for December 04 and January 05 as the December 04 was not available at the last meeting. Mr. Boorum asked about the dates of the bills paid from December as they appeared to be from October. Sheriff advised it appears the bills paid report is incorrect but the fund status as well as budget reports are correct and he will discuss this with Roger in the Auditors Office. Mr. Reuter moved to approve the treasurer's report with the above notation, 2<sup>nd</sup> by Mr. Ribich. All present voted aye; motion carried.

**OLD BUSINESS**

Sheriff Hildebrandt gave an update on the building project. At the February construction meeting Mr. Kehe advised that the project was delayed again for 6 weeks due to the security glass not being available until then. Sheriff further advised he had received the written warranty for the roof which required the change from the plans and will place in the permanent file. Chief Simpson advised he had discussed the completion date for the remodel of the existing administration area and was advised that mid summer would be the best case scenario but he expects it to be early to middle fall before it is complete.

Sheriff Hildebrandt gave a computer update which included the new system is being used on a limited basis until the move is made to new quarters. Mr. Ribich asked about the conversion of Solutions data and the Sheriff advised it is being worked on and a completion date is not set for that.

## NEW BUSINESS

Election of Officers: Mr. Ribich requested to withdraw his name from consideration of the position of Chairman. Mr. Reuter moved to accept Mr. Ribich's request to withdraw, 2<sup>nd</sup> by Mr. Hinderaker. All present voted aye; motion carried.

Vice-Chairman Boorum asked for other nomination for the position of Chairman. There being none, Mr. Ribich moved that nominations cease, 2<sup>nd</sup> by Mr. Behnke. All present voted aye; motion carried.

Mr. Ribich nominated Mr. Boorum for Vice-Chairman, 2<sup>nd</sup> by Mr. Behnke.

Mr. Reuter moved nominations cease, 2<sup>nd</sup> by Mr. Behnke. All present voted aye; motion carried.

Mr. Hinderaker began serving as Chairman and appointed Sheriff Hildebrandt to continue as Secretary-Treasurer.

Sheriff Hildebrandt presented a job description for the board to review relating to the custodial position at the LEC. Mr. Reuter asked about E4 and suggested custodial/maintenance be added between recommend and budget. A discussion on snow removal from the new parking lot west of the law center followed. Mr. Ribich asked Mr. Crayne if the city could clear out the piles of snow and Mr. Crayne indicated he felt they could as long as they were allowed to follow their existing schedule for clearing lots.

Mr. Reuter advised that on a related matter he received a letter from Waverly Mayor Ackerman that was forwarded from a Mr. Albee about the possibility of acquiring more parking through the process of eminent domain and purchasing four lots north of the court house. Mr. Reuter responded that the county has no plans to acquire more property.

Mr. Ribich suggested that the terminology be added under primary purpose for job description that will include performs custodial duties as well as changing general to preventative under E7 and E8. Sheriff Hildebrandt will make changes prior to having Chairman Hinderaker signing job description.

Mr. Boorum moved to approve the job description after changes suggested have been made for the custodial position, 2<sup>nd</sup> by Mr. Reuter. All present voted aye; motion carried.

A list of monthly bills was submitted. Mr. Boorum questioned the size of the McCleod USA bill to which Sheriff Hildebrandt advised that it was two months of charges due to timing of the previous two meetings but he will confirm that prior to making payment. Mr. Boorum moved to approve upon confirmation of this bill, 2<sup>nd</sup> by Mr. Ribich. All present voted aye; motion carried.

Chairman Hinderaker set the next meeting for Monday, March 14, 2005 at 0900hrs.

Mr. Ribich moved to adjourn, 2<sup>nd</sup> by Mr. Boorum, Carried.

Respectfully,

Dewey L. Hildebrandt  
Secretary-Treasurer