

BREMER-WAVERLY PUBLIC SAFETY BOARD

111 4TH Street N.E.

Waverly, Iowa 50677

Monday, January 12, 2004

PRESENT

Mr. Block
Mr. Hinderaker
Mr. Ribich
Mr. Hildebrandt
Mr. Simpson

ABSENT

Mr. Behnke
Mr. Boorum

GUESTS

Mr. Dick Crayne

The regular business meeting of the Bremer-Waverly Public Safety Board was called to order by Chairman Jim Block at 0901 on Monday, January 12, 2004.

The minutes of the December 2003 meeting were discussed for approval. Mr. Ribich moved to approve, 2nd by Mr. Hinderaker. All present voted aye; motion carried.

Sheriff Hildebrandt presented the Treasurers Report. Mr. Ribich moved to approve the report as presented, 2nd by Mr. Hinderaker. All present voted aye; motion carried.

OLD BUSINESS

Sheriff Hildebrandt gave a building project update to the board. Sheriff advised that PCS and Kehe Construction were making a decision soon as to whether to proceed or not during the cold months. Kurt Krieger of PCS advised Sheriff Hildebrandt that if the project stalled he likely would not be the project coordinator for PCS when it started back up in the spring. Sheriff Hildebrandt advised the board that he received a voice mail from Butch Kehe late Friday that seemed to indicate his firm was planning to continue building through the winter months. Sheriff advised the board the building was on schedule as of this date.

Sheriff Hildebrandt advised the board he met with Brad Biermann on two occasions to discuss his thoughts on providing janitorial and maintenance services when the building is complete. Mr. Biermann presented Sheriff Hildebrandt with a list of services he could provide and a timetable for providing them. Sheriff Hildebrandt advised the board that he had not received a quote on the costs of providing these services as Mr. Biermann was to meet with Mr. Crayne to try to determine those costs.

Mr. Crayne commented that he had discussed the division of work, janitorial, mechanical, etc. with Biermann and felt it may require about 25% of his time to provide the services we are discussing. Mr. Crayne advised that Biermann would also continue with service to the library, civic center and fire station. Mr. Crayne advised the board they need to look at what may be best for the LEC for maintenance and then decide on this issue. Mr. Ribich questioned when this maintenance needs to begin. Sheriff advised at the very least the day the new LEC opens but in some cases before that if we expect mechanical maintenance to become a part of the job then we would like that person to become familiar with the facility and its components during construction. Mr.

Crayne commented that the sooner the better if this person was doing the mechanical maintenance. Mr. Ribich asked about the need for a security check on whoever does this job. Sheriff Hildebrandt advised that some level of checking would be required as citizens for example cannot be allowed to observe NCIC transmissions in the communication center. Chief Simpson stated that in his opinion a contractual agreement would be better than hiring an employee as this could save dollars by not providing benefits. The board asked that Sheriff Hildebrandt and Chief Simpson continue to research this issue.

Sheriff Hildebrandt presented an update on his findings to date on moving the radio, E-911 and administration phone equipment. Sheriff introduced Terry Brennan from RACOMM who discussed his proposal for moving the equipment as well as suggestions on what equipment to replace. Mr. Brennan advised the board that in his opinion for the purposes of flawless integration between 911, admin phones and the radio a digital 911 and admin phone system was a requirement.

Mr. Ribich moved to explore changing to a digital system for 911, administration and radio system as well as a digital alarm system with the potential option of purchasing new furniture (cabinets that the equipment mounts into) 2nd by Mr. Hinderaker. All present voted aye; motion carried.

NEW BUSINESS

Sheriff Hildebrandt reminded the board that the current office holders for this board are Chairman James Block, Vice-Chairman Gary Boorum and Secretary-Treasurer Dewey Hildebrandt.

Mr. Ribich moved to keep the same slate of officers for 2004, 2nd by Mr. Hinderaker. All present voted aye; motion carried.

Chairman Block set the next meeting for Monday, February 9, 2004 @ 0900hrs.

Mr. Hinderaker moved to adjourn, 2nd by Mr. Ribich. All present voted aye; motion carried.

Respectfully,

Dewey L. Hildebrandt
Secretary-Treasurer