

BREMER-WAVERLY PUBLIC SAFETY BOARD

111 4TH Street N.E.

Waverly, Iowa 50677

Monday, February 9, 2004

PRESENT

Mr. Behnke
Mr. Block
Mr. Boorum
Mr. Hinderaker
Mr. Kramer
Mr. Hildebrandt
Mr. Jerry Greenlee, Waverly Assistant Police Chief

ABSENT

Mr. Ribich
Mr. Simpson

GUESTS

Mr. Dick Crayne

The regular business meeting of the Bremer-Waverly Public Safety Board was called to order by Chairman Jim Block at 0900 on Monday, February 9, 2004.

The minutes of the January 2004 meeting were presented for approval. Mr. Hinderaker moved to approve, 2nd by Mr. Behnke. All present voted aye; motion carried.

Sheriff Hildebrandt presented the Treasurers Report. Mr. Behnke moved to approve the report as presented, 2nd by Mr. Boorum. All present voted aye; motion carried.

OLD BUSINESS

Sheriff Hildebrandt briefed the board on the progress of the construction, the timeline has been delayed a month because of sequencing, small revisions have been done on the plan as concerns have been discovered by Sheriff Hildebrandt or PCS Curt Krieger such as a wall which created a considerable amount of dead space and the need to change another wall to achieve additional space for the radio and phone equipment. Sheriff Hildebrandt advised the board that each of these changes have been made/caught prior to the need for a change order that would have cost additional money to the project. Chairman Block advised the board he did sign one change order for K & W Electric because of the need to run a temporary power line above ground on the west side of the building.

Sheriff advised the board he would have a recommendation for the board at the March meeting concerning the moving of the administrative phones, radio equipment and E-911 equipment. Three firms have provided quotes for the job.

Sheriff Hildebrandt advised he had received a document from Brad Biermann about a proposal for janitorial and mechanical maintenance for the new facility. Sheriff advised that Biermann indicated that if he takes on this additional responsibility he would break his salary in four ways and the LEC would be required to pay one fourth. As yet the amount of the one-fourth has not been determined. Mr. Biermann also advised that he would plan to have a part time person do custodial work. Mr. Crayne commented that he thought Mr. Biermann was indicating that may take 650 annual hours to accomplish which breaks down to 12.5 hours per week. Mr. Crayne further advised we may want to look at the warranty contracts that come with the new building, which may cover the first

↑ mechanical and other equipment

year or longer and then perhaps it may be best to look at contracting for service with an outside firm. Sheriff will further investigate this.

maintenance

Sheriff also advised the board he will be contacting Todd Fonkert, Bremer County Engineer to ask him to start preparing documents to go to bidding on the parking lot project west of the LEC that his employees had drawn plans for last fall.

NEW BUSINESS

No new business to address for this meeting.

Sheriff Hildebrandt presented a list of monthly bills for approval. Mr. Boorum moved to approve, 2nd by Mr. Hinderaker. All present voted aye; motion carried.

Chairman Block set the next meeting for Monday, March 8, 2004 at 0900.

Mr. Behnke moved to adjourn, 2nd by Mr. Hinderaker. All present voted aye; motion carried.

Respectfully,

Dewey L. Hildebrandt
Secretary-Treasurer